



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
**SCHOOLS DIVISION OF TUGUEGARAO CITY**

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May 26, 2023

DIVISION MEMORANDUM  
No. **141**, s. 2023

**STRICT OBSERVANCE OF WASTE SEGREGATION IN  
THE SCHOOLS AND DIVISION OFFICE**

To: Assistant Schools Division Superintendent  
Chiefs of Division  
Heads of Sections/Units  
Education Program/District Supervisors  
Heads of Elementary and Secondary Schools (Public)  
All other concerned

1. In view of City Ordinance No. 058-2017 entitled, “Comprehensive Environmental Management Code of Tuguegarao City,” which strictly imposes a, “No Segregation, No Collection Policy,” of garbage or waste with a corresponding penal sanction for any violation thereof, this Office fully supports the strict implementation of said Ordinance in all public elementary and secondary schools, and Division Office proper.

2. For this purpose, it is enjoined to strictly adapt the, “waste segregation at source,” as part of our waste management scheme in all public elementary and secondary schools and the Division Office proper and the Division Office proper in schools in accordance with the following types of garbage:

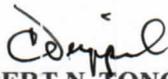
- a) Biodegradable Waste - leftover food, vegetable and fruit peelings waste, and the like.
- b) Residual Waste – clean and dry plastics, leather, textile, rubber, paper, sanitary composite, napkin, soiled paper, diaper, cigarette butts, heavily soiled plastics, and the like.
- c) Special Waste – household cleaners, automotive products, paints, solvents, poisons, fertilizers, computers, television, VCR’s, stereos, copier, fax machine, or anything else with cord or battery, unused and unwanted medicines (prescription or over-the-counter), including pet medicines, and the like).



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3. In the school level, all school heads are enjoined to strengthen the implementation of our Ecological Compose pit Receptacle (ECR) for all Biodegradable Waste, and Material Recovery Facility (MRF) for all Residual Waste to be recycled and for Income Generating Project (IGP), and garbage collected as Special Waste should be for disposal to minimize the bulk of waste generated in our area of responsibility.
4. For the collection of Garbage, please strictly observe the collection schedule to prevent piling of waste in the Office and school premises.
5. The School Governance Operations Division (SGOD), through the WINS and PDO-DRRM focal persons shall spearhead the monitoring of the strict implementation in all public schools of SDO Tuguegarao City the proper waste management.
6. For strict and immediate compliance.

*for*   
GILBERT N. TONG, Ph. D, CEO VI, CESO V  
Schools Division Superintendent

Encls.: None  
Reference: City Ordinance No. 058-2017  
To be indicated in the Perpetual Index  
under the following subjects:

OFFICIALS  
PROGRAMS  
PROJECT  
RULES AND REGULATIONS  
SAFETY EDUCATION

SGOD/gmd/cpp/jsc



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