



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

Advisory No. 026, s. 2023
March 7, 2023

**ADDENDUM AND CORRIGENDUM TO MEMORANDUM NO.
ADM-2023-004, RE: ANNOUNCEMENT OF VARIOUS VACANCIES
IN THE DEPED DIVISION OF TUGUEGARAO CITY**

Relative to Memorandum No. ADM-2023-004, Re: Announcement of Various Vacancies in the DepEd Division of Tuguegarao City, this office, through the Personnel Section issues this addendum and corrigendum.

Herewith are the inclusions and corrections for information and guidance of all interested and qualified applicants to wit:

Position / Item Number / Salary Grade	Qualification Standards (QS)				
	Education	Training	Experience	Eligibility	Place of Assignment
Master Teacher I (Junior HS)/ OSEC-DECSB-MTCHR1-120819-2001/ SG 18 <i>Social Science</i> Vice JOHN BENEDICT T. ASINO	Bachelor of Secondary Education or its equivalent, or Bachelor's degree w/ 18 professional units and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) years as Teacher III	RA 1080 (Teacher)	Junior HS
Master Teacher I (Junior HS)/ OSEC-DECSB-MTCHR1-120803-2001/ SG 18 <i>TLE (Boys)</i> Vice MA. THERESA C. BENITEZ	Bachelor of Secondary Education or its equivalent, or Bachelor's degree w/ 18 professional units and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) years as Teacher III	RA 1080 (Teacher)	Junior HS
Master Teacher I (Junior HS)/ OSEC-DECSB-MTCHR1-120781-2001/ SG 18 <i>Filipino</i> Vice ANGELITA A. CUNANAN	Bachelor of Secondary Education or its equivalent, or Bachelor's degree w/ 18 professional units and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) years as Teacher III	RA 1080 (Teacher)	Junior HS



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
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Master Teacher I (Junior HS)/ OSEC-DECSB-MTCHR1-120811-2001/ SG 18 <i>Filipino</i> Vice MARCELA C. SIMANGAN	Bachelor of Secondary Education or its equivalent, or Bachelor's degree w/ 18 professional units and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) years as Teacher III	RA 1080 (Teacher)	Junior HS
Master Teacher II (Junior HS)/ OSEC-DECSB-MTCHR2-120561-2001/ SG 19 <i>Filipino</i> Vice ELIZABETH L. LOZANO	Bachelor of Secondary Education or its equivalent, or Bachelor's degree w/ 18 professional units plus completion of Academic Requirements for MA	24 hours of relevant training	Master Teacher I for 1 year	RA 1080 (Teacher)	Junior HS
Master Teacher I (Junior HS)/ SG 18 <i>Mathematics</i> Anticipated Vacancy	Bachelor of Secondary Education or its equivalent, or Bachelor's degree w/ 18 professional units and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) years as Teacher III	RA 1080 (Teacher)	Junior HS

This Office fully implements the **Equal Employment Opportunity Policy**, hence, interested applicants, regardless of age, sexual orientation, gender, disability, ethnicity, religion and political affiliation who meet the basic requirements may submit their application portfolio **through courier or hand in**, properly labeled and with tabs, in **two (2) copies**, addressed to: The Schools Division Superintendent, DepEd-Division of Tuguegarao City, not later than **March 17, 2023 (Friday), 5:00PM** with the following order of supporting documents, viz:

- a. Duly signed **Letter of Intent**;
- b. **Personal Data Sheet (CS Form No. 212, Revised 2017)**, fully accomplished and duly subscribed with recent passport-sized picture and **Work Experience Sheet**. The format and/or copy of which can be downloaded at www.csc.gov.ph;
- c. Photocopy of **Performance Ratings** for the last **three (3)** rating periods, from current/previous employer, if any;
- d. Photocopy of Updated **Service Record/s and/or Certificate/s of Employment** from current/previous employer/s, if any;
- e. Photocopy of **Transcript of Records (TOR)** – Bachelor's Degree and Post Graduate Studies, if any;
- f. Photocopy of **Certificate/s of Eligibility/ Rating/ License**, if any;
- g. Photocopy of **Certificates of Participation** to relevant trainings/ seminars attended **with supporting documents** (such as travel order and legal basis for the travel) **and not credited during the last promotion**, if any;



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- h. Photocopy of **Proofs of Leadership Potential and Accomplishment** as per **MEC Order No. 10, s. 1979** and **Regional Policy Outlining the Internal Guideline on Recruitment, Selection, and Placement**, if any; and
- i. **Omnibus Certification**, duly notarized by a Notary Public, that all documents submitted for evaluation are true and authentic copies.

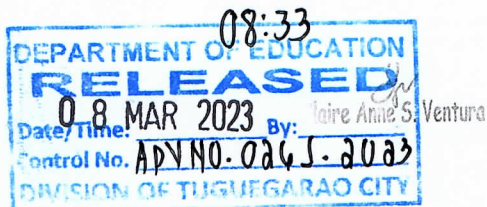
Items b to g are required to determine the qualification of an applicant per the minimum Qualification Standards set by the Department. Hence, the non-submission of any of these documents (if required in the QS) shall result to the outright disqualification of an applicant.

Late submission will not be entertained.

Widest and immediate dissemination of this Advisory is desired.


REYNANTE Z. CALIGUIRAN
Schools Division Superintendent

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