



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF TUGUEGARAO CITY

November 8, 2022

DIVISION MEMORANDUM

No. 236, s. 2022

UPSKILLING OF SCHOOL PAPER ADVISERS (SPAs) ON DIGITAL PUBLICATIONS

TO: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Schools District Supervisors
Education Program Supervisors
School Heads
CLC Heads
School Paper Advisers
University of Saint Louis Tuguegarao
All Others Concerned

1. The Division Office of Tuguegarao City, through the Curriculum Implementation Division (CID), announces the conduct of Upskilling of School Paper Advisers (SPAs) on Digital Publications on **November 17, 2022** at **Taj Hotel, Tuguegarao City**.
2. The training aims for the SPAs to :
 - a. enhance their skills in writing online content for different purposes;
 - b. equip them with cutting-edge technical skills in designing digital publications; and
 - c. produce an online publication with varied multimedia formats.
3. Resource speakers, training management team members , and learning facilitators are required to attend the online Division Staff Orientation and Workshop (DSOW) on **November 15, 2022 at 3:00 p.m.** Here is the link to the orientation: [//bit.ly/DSOW123](https://bit.ly/DSOW123).
4. Enclosed documents are the lists of participants, training management team members and learning facilitators, and training matrix.
5. In compliance with the mandates of PRIME-HEM, QHS, and PRC-CPD, the



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participants shall fill out the registration form using the link:
[//bit.ly/USPAREGISTRATION](https://bit.ly/USPAREGISTRATION) on before November 16, 2022.

6. Participants are advised to bring their laptops and extension wires.
7. Meals and snacks of participants and other incidental expenses shall be charged against the Division **Campus Journalism Trust Fund** while their travelling expenses shall be charged against school local/MOOE funds subject to proper and usual accounting and auditing rules and procedures.
8. For guidance and compliance.



KEYNANTE Z. CALIGUIRAN
Schools Division Superintendent
Office of the Schools Division Superintendent

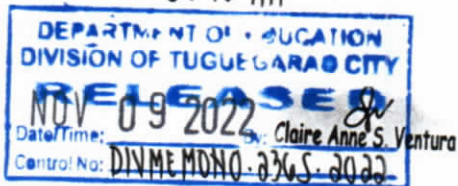
Encl: As stated

References: Campus Journalism Act of 1991

*To be included in the PERPETUAL INDEX
under the following SUBJECTS*

TRAINING SCHOOL PAPER CURRICULUM

09:12 AM



cid/ebc/vba/dsa



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Enclosure No. 1: List of Participants

No.	NAME OF SCHOOL PAPER ADVISER	SCHOOL
1	Lester Joey C. Gumarang	Ugac Integrated School
2	Jinnie P. Telan	Annafunan Integrated School
3	Nanette P. Calubaquib	Atulayan Integrated School
4	Felicidad Abig	Bagay Elementary School
5	Zaira Joy Suyu	Balzain Elementary School
6	Jovita G. Banatao	Buntun Elementary School
7	Michael R. Fugaban	Cagayan National High School-JHS
8	Mary Jane Lattao	Cagayan National High School-SHS
9	Jodene D. Laggui	Capatan Integrated School
10	Annaflora Leonibhel M. Abrogena	Carig Norte Elementary School
11	Kathleen M. Penaflorida	Caritan Norte Elementary School
12	Jay N. Apostol	Cataggaman Elementary School
13	Jayvee C. Balunsat	Cataggaman National High School
14	Rowena G. Lappay	Cataggaman Nuevo Elementary School
15	Jonelyn C. Gallibu	Dadda Elementary School
17	Cecilia G. San Buenaventura	Gosi Elementary School
18	May S. Paddayuman	Larion Alto Elementary School
19	Carleen F. Mariano	Larion Bajo Elementary School
20	Larry Lopez	Linao Elementary School
21	Ruby Jane A. Badajos	Namabbalan Integrated School
22	Imelda P. Apostol	North Central School
23	Marjorie t. Tamaray	North East Central Integrated School
24	Cherilyn E. Cabasag	Pallua Integrated School
25	Analyn De Yro	Pardo Elementary School
26	Mary Ann V. Bautista	Pengue-Ruyu Elementary School
27	Rosalyn Macababbad	San Gabriel Elementary School
28	Diane Celina A. Balisi	Tuguegarao City Science High School
29	Claudine Pabunan Jackelyn Darilag	Community Learnig Centers
30.		



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Enclosure No. 2: List of Training Management Team Members and Learning Facilitators

No.	Name of Speaker/Facilitator	School/Office
1	Mara Karla Macalan (<i>Resource Speaker</i>)	SDO-CID
2	Dante S. Abella	SDO-CID
3	Vissia B. Asuncion	SDO-CID
4	Estela B. Cabaro	SDO-CID
6	Krysta Lynne I. Fuertes	SDO-CID
7	Kristine Lappay	SDO-SGOD
8	Cherry Roque	SDO-SGOD
9	Jane Marie Pagulayan	SDO-SGOD
10	Susan Lagat	Cagayan National High School -JHS
11	Willy Espartero	Cagayan National High School -SHS
12	Jona Mae Pablo	Gosi National High School
13	Emerald Baggay	Libag Integrated School
14	Ernalyn Doca	Linao Elementary School
15	Eloisa Maborang	Linao National High School
16	Sheila Ruiz	Tagga Elementary School
17	Maryelle C. Macapia (<i>Resource Speaker</i>)	Tuguegarao City Science High School
18	Michael Andrada	Tuguegarao City Science High School
19	Cherry Siringan	Tuguegarao City West High School
20	Jackelyn T. Lacambra	Tuguegarao East Central School
21	Santiago Pagulayan	Tuguegarao North Central School
22	Consolacion Verbo	Tuguegarao Northeasth Central Integrated School
23	Carmen Bautista	Tuguegarao West Central School
24	Desiree Callangan	University of Saint Louis Tuguegarao



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Enclosure No. 3 : *Training Matrix*

**Upskilling of School Paper Advisers on Digital Publications
November 17, 2022**

8:00-8:30	Registration and Pre-Test
8:30-9:30	Opening Program
9:30-10:30	Lecture on Online Content Writing (English) Maryelle C. Macapia
10:30-11:30	Lecture on Online Content Writing (Filipino) Willie Espartero
11:30-12:00	Workshop on Online Content Writing (English/Filipino)
12:00-1:00	Lunch
1:00-1:30	Continuation....Workshop on Online Content Writing (English/Filipino)
2:00-3:30	Lecture and Workshop on Digital Publications Mara Karla C. Macalan
3:30-4:30	Presentation and Critiquing of Outputs
4:30-5:00	Closing Program
	Facilitators : Dante S. Abella/ Vissia B. Asuncion

Prepared by:

Dante S. Abella
DANTE S. ABELLA
EPS-English

Approved:

Keynante Z. Caliguiran
KEYNANTE Z. CALIGUIRAN
Schools Division Superintendent



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