



Republic of the Philippines  
**Department of Education**  
 REGION II – CAGAYAN VALLEY  
 SCHOOLS DIVISION OF TUGUEGARAO CITY

October 18, 2022

**DIVISION MEMORANDUM**

No: ddv, s.2022

**PROVISION OF TECHNICAL ASSISTANCE AND SERVICES TO  
 SCHOOLS FOR THE 2<sup>nd</sup> QUARTER, SY 2022-2023**

TO: Assistant Schools Division Superintendent  
 SGOD and CID Chiefs  
 Education Program Supervisors  
 Schools District Supervisors  
 Public and Private School Heads

1. One of the major duties and responsibilities of supervisors is to provide technical assistance in school management, instructional supervision, monitoring, and evaluation. With this, the Office through the Curriculum Implementation Division shall conduct a Technical Assistance in the 2<sup>nd</sup> quarter focusing on the Full Implementation of Face to face Classes and Formulation of Enhanced School Improvement Plan and School's Learning Recovery Plan.
2. The monitoring of the implementation of the full face to face classes shall focus on the safety and health protocols as well as the actual implementation of the approved class program and the school's learning recovery plan. Also, refer to the result of the monitoring previously conducted by the CID.
3. In the formulation of the E-SIP, ensure that the following Special and Support programs are incorporated:

SPJ	SPA	MADRASA/MEP
SPFL	ELLN	SPS
IPED	SPED	Reading Recovery Plan
Homeroom and Career Guidance Program		

4. Attached is the Technical Assistance Plan for reference.
5. For information, guidance and appropriate action.



**REYNANTE Z. CALIGUIRAN**  
 Schools Division Superintendent

CID/esc/vba  
 Encl: As stated

To be included in the Perpetual Index under the following subjects:  
 SCHOOLS SUPERVISORS TEACHERS

FACE TO FACE CLASSES



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TECHNICAL ASSISTANCE PLAN

DIMENSION	PRIORITIZED NEEDS	OBJECTIVES	ACTIVITIES/STRATEGIC RESPONSE	SUCCESS INDICATOR	TIME FRAME	RESOURCES NEEDED		BUDGET
						PERSONS RESPONSIBLE	MATERIALS	
Management and implementation of the Basic Education Curriculum and Special Programs	Safety and health protocols as well as the implementation of approved class program and School's Learning Recovery Plan	Ensure safety and proper implementation of approved class program and School's Learning Recovery Plan during the implementation of full F2F classes	Face to face monitoring and provision of TA of the full implementation of classes	Monitored and provided TA to schools during the full F2F implementation of classes	November 2022	Public and Private School heads, teachers, learners, EPSs, PSDSs Laptops, WIFI, cellphone		
	Reading and Numeracy Recovery and Continuity Plan in English and Filipino	Ensure the incorporation of special and support programs in the E-SIP	Face to face review and provision of TA on the preparation of Enhanced School improvement Plan and the integration of special and support programs in the plan	Monitored, reviewed and provided TA to schools on the preparation of ESIP and the formulation of projects/interventions on the special and support programs to be incorporated in the plan	October-December 2022			
	Special Program for Journalism							
	Special program for Sports							
	Special Program for							

	Foreign Language					
	Special Program for the Arts					
	Indigenous Peoples Education					
	Special Education					
	MADRASA/MEP					
	Early Language on Literacy and Numeracy					
	Homeroom and Career Guidance					