



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF TUGUEGARAO CITY

June 21, 2022

**DIVISION MEMORANDUM**

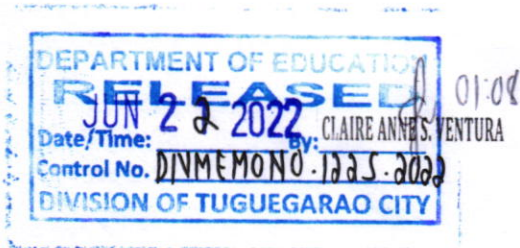
No: 122, s.2022

**ADDENDUM TO DIVISION MEMORANDUM 121 s. 2022 RE: ADMINISTRATION OF REGIONAL CONTEXTUALIZED ASSESSMENT (REA) FOR GRADES 3,6,10 AND 12 AND DIVISION SEMESTRAL ASSESSMENT (DSA) FOR GRADE 6 LEARNERS**

TO: Assistant Schools Division Superintendent  
CID/SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary School Heads  
All others concerned

1. Relative to Division Memorandum 121 s. 2022, attach is the guidelines in the conduct of Division Semestral Assessment (DSA) for Grade 6 learners and the list of Technical Working Group for reference.
2. All other provisions of the said Memorandum shall remain in effect.
3. For information, guidance and compliance.

  
**REYNANTE Z. CALIGUIRAN**  
Schools Division Superintendent



Encl:  
Reference: Division 121 s.2022  
To be indicated in the PERPETUAL INDEX  
Under the following SUBJECTS  
ADMINISTRATIONS      EXIT ASSESSMENT

cid/es/nba



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Doc Code:	<b>FM-ORD-005</b>	Rev:	<b>00</b>
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REGION II – CAGAYAN VALLEY

<b>TITLE</b>	<b>IMPLEMENTING GUIDELINES IN THE CONDUCT OF DIVISION CONTEXTUALIZED ASSESSMENT FOR GRADE 6</b>
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I. POLICY IMPLEMENTATION

1. Test Administration

1.1 Target Clientele

Grades Six learners from the public elementary schools shall take the test.

2.1 Mode of Administration

2.1.1. The administration of the test shall include 16 identified elementary public schools (see attached elementary schools) . There will be 15 test takers who will be subjected for this assessment. The school testing coordinator through the guidance of the school head shall identify the test takers.

2.2.2. Area to be tested

The following learning areas are to be tested with Key Exit Stage with number of items and time allotment.

Key Stage (Grade Level)	Tested Learning Areas	No. of Items	Time Allotment	Total Number of Items	Total Time Allotment
KS 2(Grade 6)	English	15	25 minutes	105	2 hours and 55 minutes
	Filipino	15	25 minutes		
	Mathematics	15	25 minutes		
	Science	15	25 minutes		
	AP	15	25 minutes		
	MAPEH	15	25 minutes		
	EPP	15	25 minutes		

2.2. Schedule of Administration

The test shall be administered to Grade 6 on June 24, 2022.



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### 2.3. Testing Procedure

#### 2.3.1 IT-aided Assessment/ Online Assessment

This mode of assessment shall be employed to learners who are engaged with Pure Online Distance Learning and Blended Learning with online. A link shall be created and forwarded to the Schools Testing Coordinators a day before the administration of the assessment.

### 2.5. Testing Personnel

The specific duties and responsibilities of Testing Personnel to ensure the smooth and proper administration of the test are the following:

Schools Division Superintendent and Asst. Schools Division Superintendent. The Schools Division Superintendent and Asst. Schools Division Superintendent shall oversee the smooth conduct of the test in the entire division.

CID/SGOD Chiefs. The Chiefs shall designate the Division Testing Coordinator to prepare a team for monitoring the administration of the test.

Division Testing Team (DTT). The Division Testing Team shall be responsible in ensuring the smooth conduct of the test especially the IT-aided assessment or online test.

Chief Examiners. The School Head, School Testing Coordinator shall serve as Chief Examiner in the school tested.

Teacher-Examiner (TE). The Teacher-Examiner shall serve as test administrator with the assistance of parents in accordance with the standardized test guidelines and following strictly the IATF protocols.

3. An online orientation for Division Testing/Assessment Coordinators (DTCs)/Assessment Coordinators shall be conducted to prepare the administration of the test and to ensure that the standardized process of the test is carried out.

### 4. Test Interpretation

Test scores shall be reported as percentage scores. Mean Percentage Scores (MPS) shall be computed for every tested learning area to be tested.



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To analyze the learners' performance, Mean Percentage Scores (MPS) shall be computed and it shall be established using the Mastery Level Index with its numerical and adjectival values as follows:

Numerical Values	Adjectival Values
96% - 100%	Mastered (M)
86% - 95%	Closely Approximating Mastery (CAM)
66% - 85%	Moving Towards Mastery (MTM)
35% - 65%	Average Mastery (AM)
15% - 34%	Low Mastery (LM)
5% - 14%	Very Low Mastery (VLM)
0% - 4%	Absolutely No Mastery (ANM)

5. Reporting and Dissemination of Results

The dissemination of test results shall be sent through a Division Memorandum. However, the data will be handled with utmost confidentiality in accordance with RA 10173 or the Data Privacy Act of 2012.

II. MONITORING AND EVALUATION

1. The School Heads shall be responsible for supervising the implementation of the contextualized assessment program in their schools, ensuring that the provisions are properly communicated to all concerned.
2. The Education Program Supervisors and Public Schools District Supervisors shall jointly monitor the compliance of schools through online with these guidelines. The Schools Governance and Operations Division(SGOD) and Curriculum Implementation Division(CID) shall collaborate with each other in ensuring that the provisions of the policy are complied with.
3. Overall policy feedback from the Schools through Senior Education Program Specialist (SEPS) in Monitoring and Evaluation shall be provided to the Division Office to be used in evaluating the policy for continuous improvement of its design and implementation.



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III. EFFECTIVITY

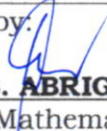
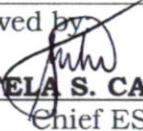

This policy shall take effect immediately upon its approval.

IV. REFERENCES

Department of Education (2015). Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program. (DepEd Order No. 8, s. 2015). Manila: Department of Education, Republic of the Philippines

Department of Education(2020). Interim Guidelines for Assessment and Grading in Light of the Basic Education Learning Continuity Plan (DepEd Order No. 31, s. 2020). Manila: Department of Education, Republic of the Philippines

Regional Memorandum 132, s.2021. Administration of Regional Contextualized Assessment for Grades 3,6,10,12

Prepared by:  <b>NOLI B. ABRIGO JR.</b> EPS-Mathematics	Reviewed by:  <b>ESTELA S. CABARO, PhD</b> Chief ES, CID	Approved by:  <b>REYNANTE Z. CALIGUIRAN</b> Schools Division Superintendent
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LIST OF TECHNICAL WORKING GROUP

Testing committee	
Chairman	Jayson Joseph Babaran
Co-Chairman	Cherry Roque
Members	Rheiner Calizar
	All Schools Testing Coordinators
Monitoring and Evaluation Committee	
Chairman	Aileen C. Ibanez
Co-Chairman	District Heads
Members	All School Heads
Test Results Committee	
Chairman	Richard Romero
Members	Jonalyn Tabil
	Klarissa Taguinod
	Joshua Tapiru



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