



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

May 11, 2022

DIVISION MEMORANDUM

No. 009, s. 2022

CONDUCT OF MONITORING, EVALUATION AND VALIDATION CUM TECHNICAL ASSISTANCE ON THE IMPLEMENTATION OF YOUTH FORMATION PROGRAM IN SCHOOLS

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum and Implementation Division
Education program Supervisors
Public Schools District Supervisor
Public Elementary and Secondary Schools Heads
All Other Concerned


1. One of the duties and responsibilities of the Youth Formation Program Coordinators is to provide monitoring and evaluation functions to the implementation of youth formation programs to ensure quality standard compliance.
2. With this, the School Governance and Operations Division (SGOD) through the Youth Formation Unit (YFU) will conduct a monitoring, evaluation and validation cum Technical Assistance on the implementation of Youth Formation Program in schools.
3. Schools are requested to prepare the following Mode of Verifications (MoVs):
 - a. SPG / SSG Constitution and By-Laws
 - b. General Plan of Actions
 - c. Proposals, Minutes of the Meeting, Resolutions, Financial Reports and Accomplishment Reports (if there's any).
4. Attached are the following documents for your consideration:
 - a. Schedule of School Visit
 - b. Monitoring, Evaluation and Technical Assistance Tool
5. Travel and other allowable expenses shall be charged against local funds subject to the usual accounting and auditing policies, rules and regulations.



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 844-7925; (078) 377-8805
Email Address: tuguegarao@deped.gov.ph
Website: depedtuguegarao.net

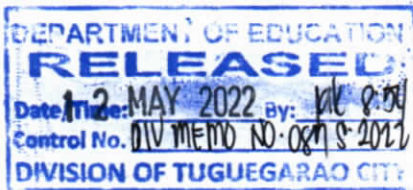
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6. For dissemination and compliance.


REYNANTE Z. CALIGUIRAN
Schools Division Superintendent

Encl: as stated
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:
SCHOOL STUDENTS

SOOD/gmd/jsc



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ENCLOSURE 1:

	NAME OF SCHOOLS	DATE OF VISIT
1	Namabbalan Integrated School	May 24, 2022
2	Dadda Elementary School	
3	Tagga Elementary School	
4	Gosi National High School	
5	Gosi Elementary School	
6	Libag Integrated School	May 25, 2022
7	Capatan Integrated School	
8	Larion Alto Elementary School	
9	Larion Bajo Elementary School	May 26, 2022
10	Carig Integrated School	
11	Carig Norte Elementary School	
12	Pengue – Ruyu Elementary School	
13	Balzain East Elementary School	
14	Tuguegarao Northeast Central School	May 31, 2022
15	Linao Elementary School	
16	Linao National High School	
17	Annafunan Integrated School	
18	Atulayan Elementary School	
19	Caritan Norte Elementary School	June 1, 2022
20	Tuguegarao North Central School	
21	Cagayan National High School – JHS and SHS	
22	San Gabriel Elementary School	June 2, 2022
23	Tuguegarao City West High School	
24	Bagay Elementary School	
25	Pallua Elementary School	
26	Buntun Elementary School	
27	Cataggaman Elementary School	June 7, 2022
28	Cataggaman Nuevo Elementary School	
29	Pardo Elementary School	
30	Cataggaman National High School	June 8, 2022
31	Tuguegarao West Central School	
32	Tuguegarao City Science High School	
33	Ugac Elementary School	
34	Tuguegarao East Central School	

NOTE: Schedule are subject to change depending on other scheduled activities.



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 YOUTH FORMATION PROGRAM

Monitoring, Evaluation and Technical Assistance Tool

SCHOOL:	SCHOOL ID:
SCHOOL HEAD:	ADVISER:
CLUSTER:	PRESIDENT:
CONTACT NO.:	DATE:
CATEGORY:	
<input type="checkbox"/> ELEMENTARY	<input type="checkbox"/> SECONDARY

No.	Youth Formation Programs, Projects and Activities	Evident	Not Evident	Remarks
1	Leadership Development Program			
	a. Student Government Program			
	b. Leadership Development Course			
	c. Teacher-Adviser Training Course			
2	National Greening Program			
	a. Youth for Environment in Schools [YES]			
	b. School Inside A Garden [SIGA]			
	c. Gulayan sa Paaralan Program [GPP]			
	d. Youth in Disaster Risk Reduction [YDRR]			
3	Inclusive Youth Formation Program			
4	Cultural Development Program			
5	Knowledge and Digital Citizenship Engagement and Development Program			
	a. Core Values Advocacy Campaign			
	b. Online Program Development			
6	Youth Formation Awards Program			

FINDINGS	
RECOMMENDATION	

Monitored by: _____

Conformed: _____

Noted by: _____

Project Development Officer I

President / Teacher-Adviser

School Head



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