



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF TUGUEGARAO CITY

May 11, 2022

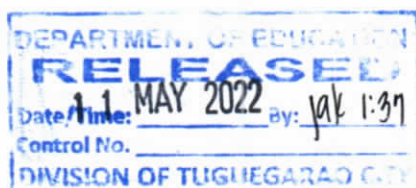
**DIVISION MEMORANDUM**

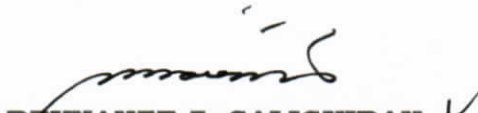
No. 085, s. 2022

**CONDUCT OF ONLINE DIVISION TRAINING ON LITERACY  
INSTRUCTION FOR UNTRAINED TEACHERS**

To: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Elementary School Heads  
Schools District Supervisors  
All Others Concerned

1. DepEd Order No. 12, s. 2015, articulates that early learning is crucial to one's development by improving not only in reading but also numeracy skills of all Learners.
2. In support of the aforementioned mandate, and as a response of the Regional Memorandum #103 s. 2021, this Office will conduct a three - day Online Division Training for Untrained Teachers on Literacy Instruction on June 7-9, 2022. Venue will be announced later.
3. This training aims to:
  - a. establish a stronger partnership among schools, households and communities;
  - b. afford the ELLN implementers and school administrators with strategies in literacy instruction in the conduct of online classes and other learning delivery modes;
  - c. provide the participants technical assistance and additional tasks to meet the expectations and challenges in the new normal;
  - d. gain knowledge and skills to appreciate and commit fully the promotion of literacy instruction in **Key Stage 1 & 2**.
4. Widest dissemination of this memorandum is desired.



  
**REYNANTE Z. CALIGUIRAN**  
Schools Division Superintendent



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500  
Telephone Nos.: (078) 844-7925; (078) 377-8805  
Email Address: [tuguegarao@deped.gov.ph](mailto:tuguegarao@deped.gov.ph)  
Website: [depedtuguegarao.net](http://depedtuguegarao.net)

Doc Code:	<b>FM-ORD-005</b>	Rev:	<b>00</b>
As of:	<b>July 2, 2018</b>	Page:	<b>1</b>

Encl: As Stated  
Reference: None

To be indicated in the Perpetual Index  
Under the following subjects:

BELCP    LEARNERS    PROGRAMS    SCHOOLS    TEACHERS

*cid/esc/cmp*



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500  
Telephone Nos.: (078) 844-7925; (078) 377-8805  
Email Address: [tuguegarao@deped.gov.ph](mailto:tuguegarao@deped.gov.ph)  
Website: [depedtuguegarao.net](http://depedtuguegarao.net)

Doc Code:	<b>FM-ORD-005</b>	Rev:	<b>00</b>
As of:	<b>July 2, 2018</b>	Page:	<b>2</b>

### ANNEX 1: Target Participants Profile

No	NAME	POSITION	CAREER STAGE	GRADE LEVEL	SCHOOL
1	Gerly Andres	Teacher 3		V	Capatan ES
2	Cristy Darauay	Teacher 3		IV	Capatan ES
3	Tessie Quizzagan	Teacher 3		VI	Capatan ES
4	Rey Melad	Teacher 2		VI	Capatan ES
5	Jennifer Malana	Teacher 3		VI	Buntun ES
6	Virginia M. Balisi	Teacher 3		VI	Annafunan IS
7	Alma B. Bitanga	Teacher 2		VI	Annafunan IS
8	Marites C. Taguinod	MT 1		VI	Annafunan IS
9	Jeynalyn M. Pascua	Teacher 1		VI	Annafunan IS
10	Luchi Valen S. Rodriguez	MT I		VI	Pallua ES
11	Cherilyn E. Cabasag	Teacher 3		VI	Pallua ES
12	Prexy B. Cafugauan	MT2		VI	Larion Bajo ES
13	Carleen F. Mariano	Teacher 3		VI	Larion Bajo ES
14	Charito B. Guerrero	Teacher 3		III	Larion BajoES
15	Gemma T. Carbonel	Teacher 3		III	Larion Bajo ES
16	Eva M. Macarubbo	Teacher 3		III	Tug. Northeast CS
17	Jocelyn B. Beran	Teacher 3		III	Tug. Northeast CS
18	Jocelyn A. Salcedo	Teacher 3		III	Tug. Northeast CS
19	Martina B. Agatep	Teacher 3		III	Tug. Northeast CS
20	Marjorie T. Tamaray	Teacher 3		VI	Tug. Northeast CS
21	Raul B. Narag	Teacher 2		VI	Bagay ES
22	Maria P. Alindayu	Teacher 3		VI	Bagay ES
23	Oliva S. Ruma	Teacher I		V	Carig Norte ES
24	Bernadeth M. Basal	Teacher 3		VI	San Gabriel ES
25	Salvacion B. Cabalza	Teacher 3		III	Atulayan ES
26	Rosel L. Zingapan	Teacher 3		VI	Catag. Nuevo ES
27	Bernadeth G. Casil	Teacher 1		V	Catag. Nuevo ES
28	Jinnie P. Telan	Teacher 3		VI	Annafunan IS
29	Ma. Victoria M. Ballard	Teacher 2		VI	Annafunan IS
31	Florence F. Baquiran	Teacher 3		VI	Annafunan IS
32	Filipina P. Malana	Teacher 3		VI	Annafunan IS
33	Girlie C. Sacris	Teacher 3		V	Balzain ES
34	Rod G. Navarro	Teacher I		V	Pengue ES
35	Mary Ann V. Bautista	Teacher 3		VI	Pengue ES
36	Larry R. Lopez	Teacher 3		VI	Linao ES
37	Juliet E. Talattag	Teacher 3		VI	Linao ES
38	Jane B. Turaray	Teacher 3		III	Libag IS
39	Corazon L. Mamanao	Teacher 3		VI	Libag IS
40	Milan M. Francisco	Teacher 3		VI	Tug. West CS
41	Divina B. Banauag	Teacher 1		VI	Tug. West CS
42	Lilia B. Turingan	Teacher 3		VI	Tug. West CS
43	Alvin M. Malana	Teacher 3		VI	Tug. West CS
44	Mary Jane T. Baccay	Teacher 3		VI	Tug. West CS
45	Honeylet S. Cauilan	Teacher 3		VI	Tug. West CS
46	Leivy L. Turo	MT 1		VI	Tug. West CS
47	Antonette D. Tappa	Teacher 3		VI	Tug. West CS
48	Maria Teresa P. Maramag	Teacher 3		III	Catag ES
49	Emilia J. Canapi	Teacher 3		III	Catag ES



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500

Telephone Nos.: (078) 844-7925; (078) 377-8805

Email Address: [tuguegarao@deped.gov.ph](mailto:tuguegarao@deped.gov.ph)

Website: [depedtuguegarao.net](http://depedtuguegarao.net)

Doc Code:	<b>FM-HRD-001</b>	Rev:	<b>02</b>
As of:	<b>July 9, 2020</b>	Page:	<b>8</b>

50	Janet Banares	Teacher 3		IV	Catag ES
51	Nida Lumabao	Teacher 3		VI	Catag ES
52	Nelia Soriano	Teacher 3		IV	Catag ES
53	Francisca S. Guanzon	Teacher 3		III	Catag ES
54	Evelyn C. Balintad	Teacher 3		VI	Catag Es
55	Allan Dave G. Liquigan	Teacher 3		VI	Tug. North CS
56	Josephine A. Mateo	Teacher 3		VI	Tug. North CS
57	Imelda T. Tumanguil	Teacher 3		VI	Tug. North CS
58	Rosemarie C. Simangan	Teacher 3		VI	Tug. North CS
59	Jocelyne C. Maguddayao	Teacher 3		VI	Tug. North CS
60	Imelda P. Apostol	Teacher 3		VI	Tug. North CS
61	Sheila Rita P. Morales	Teacher 3		VI	Tug. North CS
62	Mary Jean U. Collado	Teacher 1		IV	Namabbalan ES
63	Marivie A. Iquin	Teacher 3		VI	Gosi ES
64	Percinet G. Pigao	Teacher 3		VI	Gosi ES



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500

Telephone Nos.: (078) 844-7925; (078) 377-8805

Email Address: [tuguegarao@deped.gov.ph](mailto:tuguegarao@deped.gov.ph)

Website: [depedtuguegarao.net](http://depedtuguegarao.net)

Doc Code:	<b>FM-HRD-001</b>	Rev:	<b>02</b>
As of:	<b>July 9, 2020</b>	Page:	<b>9</b>