



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF TUGUEGARAO CITY

March 18, 2022

**DIVISION MEMORANDUM**

No: 061 s, 2022

**PROCUREMENT OF SECURITY SERVICES BY NON-IMPLEMENTING UNITS  
EFFECTIVE 01 APRIL 2022**

**TO:** Assistant Schools Division Superintendent  
School Heads, Elementary and Secondary  
All Others Concerned

1. Section 10 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act (GPRA), provides that:

*All procurement shall be done through competitive bidding, except as provided in Rule XVI of this IRR.*

2. Further, Section 54 of the same IRR states that:

*Splitting of Government Contracts is not allowed. Splitting of Government Contracts means the division or breaking up of GoP contracts into smaller quantities and amounts, or dividing contract implementation into artificial phases or sub-contracts for the purpose of evading or circumventing the requirements of law and this IRR, particularly the necessity of competitive bidding and the requirements for the alternative methods of procurement.*

3. The Commission on Audit finds that there are non-implementing units in this Division that procures security services through the alternative mode of shopping, which goes against the above-mentioned provisions of the GPRA. Otherwise stated, the procurement of security services must be made through the general mode of procurement –the competitive bidding, in order to attract more potential bidders and acquire the same services at the lowest cost possible.
4. In addition, the Commission also pointed out that the said non-IUs were contracting security services on a monthly contract basis, resulting in the splitting of contracts into smaller periods, which is also prohibited in the GPRA.
5. Therefore, effective **01 April 2022** all non-IUs must procure the needed security services by outsourcing through a common/single contract for the whole year acquired through the general mode of procurement.



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6. Immediate dissemination of and compliance with this memorandum is desired.

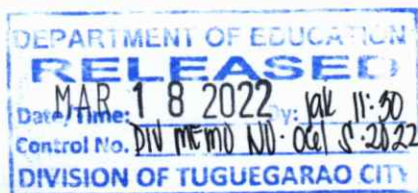
  
**REYNANTE Z. CALIGUIRAN**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

Encl: none

Reference:

To be indicated in the Perpetual Index  
Under the following subjects:

PROCUREMENT



OSDS/mac



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