



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

January 12, 2022

DIVISION MEMORANDUM

No. 009, s. 2021

SCHOOL-BASED MANAGEMENT (SBM) REGIONAL PROGRESS MONITORING

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Schools District Supervisors
Elementary and Secondary School Heads
Division Field Technical Assistance Team (DFTATs) Members

1. In accordance with the Regional Memorandum dated January 6, 2022, the Regional Field Technical Assistance Team (RFTAT) shall conduct surveillance and progress monitoring of all SBM Level III schools, including schools that have yet to be validated in terms of SBM Level of Practice. The activity is scheduled tentatively on May 3-6, 2022.
2. The monitoring activity has the following objectives:
 - 2.1. determine the status of implementation and sustainability of SBM; and,
 - 2.2. gather relevant data, concerns, issues and gaps, of schools in SBM implementation.
3. Schools that have yet to be validated in terms of SBM Level of Practice are enjoined to conduct/participate in the following activities:
 - 3.1. review the SBM principles and indicators, and their alignment and implementation in the operations and management of the school;
 - 3.2. ensure that the ESIP/AIP/BE-LCP contains all the programs, activities, and projects (PAPs) implemented in the school, and are ready for monitoring;
 - 3.3. ensure that all interventions, programs, activities and projects are research-driven and are based on needs analyses; and,
 - 3.4. conduct Self-Assessment validated by the Division Validation Team.
4. All schools are advised to prepare for surveillance and monitoring by the Regional Office.
5. SBM Level 3 schools are directed to prepare on the following areas:
 - 5.1. sustained SBM Level III practices along the four SBM principles;



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|-----------|---------------------|-------|-----------|
| Doc Code: | FM-ORD-005 | Rev: | 00 |
| As of: | July 2, 2018 | Page: | 1 |

- 5.2. documented sustained processes;
 - 5.3. documented implementation of PAPs in the ESIP/AIP/BE-LCP;
 - 5.4. research-based documented program interventions on instruction and learning;
 - 5.5. PAPs implementation and monitoring; and,
 - 5.6. PAPs documentation to justify sustained SBM Level 3 Practice.
6. Virtual monitoring may be done in adherence to health and safety protocols.
 7. School District Supervisors are enjoined to provide technical assistance, and monitor readiness of the schools.
 8. The DFTATs are also directed to provide technical assistance.
 9. For information and compliance.



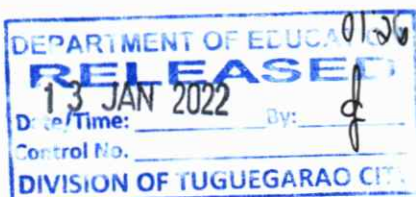
REYNANTE Z. CALIGUIRAN

Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
 Under the following subjects

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| Communication | Records |
| Program | Schools |

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