



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

September 22, 2021

DIVISION MEMORANDUM

No. 190, s. 2021

**VIRTUAL TRAINING FOR NEWLY PROMOTED SCHOOL HEADS AND
MASTER TEACHERS ON INSTRUCTIONAL SUPERVISION**

To: Assistant Schools Division Superintendent
SGOD & CID Chiefs
Education Program Supervisors
Schools District Supervisors
School Heads

1. The Division of Tuguegarao City through the Curriculum Implementation Division (CID) in collaboration with the Human Resource Development Section of the Schools Governance and Operations Division (SGOD) shall conduct a Three-Day Virtual Training Workshop for the Newly Promoted School Heads and Master Teachers on Instructional Supervision on September 28 – 30, 2021 via Google Meet through this link: **meet.google.com/oeo-vkis-cdu**.
2. This Division training will capacitate the selected School Heads and Master Teachers with the knowledge, skills and attitudes (KSAs) in instructional supervision and technical assistance for them to continuously provide teachers with support and technical assistance for their instructional competence and eventually improve delivery of instruction with the end-goal of improving learning outcomes.
3. Relative to this, a Division Staff Orientation Workshop (DSOW) will be conducted on Friday, September 24, 2021 at 2:00 PM via Google Meet through this link: **meet.google.com/mop-kund-ncv**.
4. Attached is the list of participants.
5. For information, guidance and compliance.



REYNANTE Z. CALIGUIRAN
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent *[Signature]*



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 844-7925; (078) 377-8805
Email Address: tuguegarao@deped.gov.ph
Website: depedtuguegarao.net



Doc Code:	FM-ORD-005	Rev:	00
As of:	July 2, 2018	Page:	1

Encl: List of Participants, Training Matrix
Reference:

To be indicated in the Perpetual Index
Under the following subjects:
TEACHERS TRAINING PROGRAMS

cid/esc/erp



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 844-7925; (078) 377-8805
Email Address: tuguegarao@deped.gov.ph
Website: depedtuguegarao.net

Doc Code:	FM-ORD-005	Rev:	00
As of:	July 2, 2018	Page:	2



Participants to the Division Online Training on Instructional Supervision and Provision of Technical Assistance

Name	Position	School/Office
1. Rosechelle Cauilan	Principal	Gosi NHS
2. Rocky Banatao	Principal	Tug City West HS
3. Sharon Catajay	Head Teacher	Tug City West HS
4. Marilen Tappa	Asst. Principal	CNHS-SH
5. Vincent Sto. Tomas	Asst. Principal	CNHS-SH
6. Mara Karla Macalan	MT/OIC	Ugac ES
7. Marcelino Madino	Principal	Larion Bajo ES
8. Aileen Ibanez	SEPS- OIC	Pengue Ruyu ES
9. Jay Loren Tabugay	HT	Dadda ES
10. Victor Taccad	Principal	Carig IS
11. Melba Diego	Principal	Carig Norte ES
12. Cleofa Pamittan	MT-OIC	Larion Alto ES
13. Julieta Attaban	Principal	San Gabriel ES
14. Antonina B. Soriano	P1	Cataggaman Nuevo ES
15. Eduardo dela Rosa	Dept Head-Science	CNHS
16. Jonalyn Callueng	Principal	Cataggaman NHS
17. Edmund Caronan	Dept Head-AP	CNHS
18. George Andal	Dept Head-English	CNHS
19. Marilou Desiderio	Dept Head-ESP	CNHS
20. Vilma Narag	Dept Head-Filipino	CNH
21. Cristina Atal	Master Teacher-Science	CNHS
22. Enrique Garcia	Master Teacher -Math	CNHS
23. John Benedict Asino	Master Teacher -AP	CNHS
24. Rosario Yap	Master Teacher -English	CNHS
25. Catherine Arafiles	Master Teacher -TLE - G	CNHS
26. Rose Tasi	Master Teacher -TLE -B	CNHS
27. Elycen Caranguian	Master Teacher -ESP	CNHS
28. Sherwin Simangan	Master Teacher -MAPEH	CNHS
29. Carmelita Acorda	Master Teacher -Filipino	CNHS
30. Jovi Desemrada	Master Teacher	CNHS SHS (STEM)
31. Richard Romero	Master Teacher	CNHS SHS (ABM)
32. Grace Mabasa	Assistant Principal	CNHS SHS
33. Marisa Furigay	Master Teacher	CNHS SHS (English)
34. Ma. Cristina Galman	Master Teacher I	CNHS SHS (SAND)
35. Pilar A. Tumanguil	Head Teacher	Linao NHS
36. Alrose G. Soriano	Master Teacher - JHS	Linao NHS
37. Vivian C. Cabalza	Master Teacher - SHS	Linao NHS



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500

Telephone Nos.: (078) 844-7925; (078) 377-8805

Email Address: tuguegarao@deped.gov.ph

Website: depedtuguegarao.net



Doc Code:	FM-ORD-005	Rev:	00
As of:	July 2, 2018	Page:	3

38. Armida Macarubbo	Master Teacher - JHS	Cataggaman NHS
39. Dante S. Abella	Master Teacher - SHS	Cataggaman NHS
40. Joan C. Zinampan	Master Teacher - JHS	Tug City Science HS
41. Ma. Loresa Tumanguil	Master Teacher - SHS	Tug City Science HS
42. Edgar Talosig	Master Teacher - JHS	Gosi NHS
43. Cherry Joy Laguitao	Master Teacher -JHS	Gosi NHS
44. Leivy L. Turo	Master Teacher	TWCS
45. Crispina S. Dela Cruz	Master Teacher	TWCS
46. Geraldine Dimson	Master Teacher	TNCS
47. Ma. Lorena C. Balisi	Master Teacher	TNCS
48. Emma Calimag	Master Teacher	TECS
49. Marilou P. Baligod	Master Teacher	TECS
50. LIEZEL T. SANTOS	Master Teacher	TNECS
51. Virginia S. Bauit	Master Teacher	TNECS
52. Jeanette C. Maramag	Master Teacher	Cataggaman ES
53. Luz F. Requimin	Master Teacher	Cataggaman ES
54. MARYLINE L. DICIANO	Master Teacher	Cataggaman Nuevo ES
55. Gerardo U. Berbano	Master Teacher	Pardo ES
56. Ma Teresa A. Constantino	Master Teacher	Ugac ES
57. Guadalupe T. Sibal	Master Teacher	Buntun ES
58. Marilyn B. Tallud	Master Teacher	San Gabriel ES
59. Luchi Valen S. Rodriguez	Master Teacher	Pallua ES
60.	Master Teacher	Bagay ES
61. Rosemarie B. Talosig	Master Teacher	Annafunan ES
62. Marites B. Taguinod	Master Teacher	Annafunan ES
63. Jeremy L. Seguban	Master Teacher	Caritan Norte ES
64. Nanette P. Calubaquib	Master Teacher	Atulayan ES
65. Criselyn S. Bacud	Master Teacher	Linao ES
66. Rosemarie C. Buncad	Master Teacher	Linao ES
67. Marilu M. Raymundo	Master Teacher	Pengue Ruyu ES
68. Jennifer B. Acebedo	Master Teacher	Carig IS
69. Joselito S. Soriano	Master Teacher	Carig IS
70. Jeanalin A. Remigio	Master Teacher	Balzain East ES
71. Prexy B. Cafugauan	Master Teacher	Larion Bajo ES
72. Aristotle Daquioag	Master Teacher	Capatan IS
73. Nina Buraga	Master Teacher	Libag IS
74. Hilarion La Madrid	Master Teacher	Libag IS
75. Jerry M. Gumatay	Master Teacher	Gosi ES



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
 Telephone Nos.: (078) 844-7925; (078) 377-8805
 Email Address: tuguegarao@deped.gov.ph
 Website: depedtuguegarao.net



Doc Code:	FM-ORD-005	Rev:	00
As of:	July 2, 2018	Page:	4

76. Estela S. Cabaro	OverAll Program Manager/Resource Speaker	CID
77. Myrna Adduru	Asst program manager/Resource Speaker	CID
78. Noli Abrigo	Resource Speaker	CID
79. Catalina Tuppil	Resource Speaker	CID
80. Jessica Castaneda	Resource Speaker	CID
81. Janette Dulin	Resource Speaker	CID
82. Billy Siddayao	Resource Speaker	CID
83. Rosario Dela Cruz	Resource Speaker	CID
84. Arnold Quizzagan	facilitator	CID
85. Diana Doldolea	Resource Speaker/Demonstrator	CID
86. Marlo Melad	facilitator	CID
87. Cora Pattaguan	facilitator	CID
88. Visitacion Ligutan	Facilitator	CID
89. Josephine Gammad	Facilitator	CID
90. Vissia Asuncion	Facilitator	CID
91. Emma Lou Javier	Facilitator	CID
92. Dahlia Ballabo	Facilitator	CID
93. Ronnie Arellano	Facilitator	CID
94. Elmer Narag	Facilitator	CID
95. Jane Marie Pagulayan	SEPS – HRTD/Training Manager	SGOD
96. Cheryll Roque	EPS SMME/ QATAME Associate	SGOD
97. Kristine Lappay	PDO- Documenter	SGOD
98. Froilan Jeph Baculina	EPSA- Documenter	CID
99. Krysta Lynne Fuertes	PDO- Documenter/EMCEE	CID
100. Mary Ann Tamaray	EPSa - Secretariat	CID
101. Marjellyn Narag	Secretariat	CID
102. Emerald Perlas	AA - Technical Assistant	CID



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 844-7925; (078) 377-8805
Email Address: tuguegarao@deped.gov.ph
Website: depedtuguegarao.net



Doc Code:	FM-ORD-005	Rev:	00
As of:	July 2, 2018	Page:	5



Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
 SCHOOLS DIVISION OF TUGUEGARAO CITY

L & D Attachment D. TRAINING MATRIX

Division Training on Instructional Supervision and Provision of Technical Assistance
Via Google Meet

SCHEDULE- September 28-30, 2021			
Time	Day 1	Day 2	Day 3
8:00-8:15	Logging In to Google Room	Logging In to Google Room/MOL	Logging In to Google Room/MOL
8:15-9:00	Opening Program Pre-Test	8:15-9:30 Doing Formal Classroom Observation and Conducting Post Conference Catalina Tuppil	Demonstration on the Conduct of Clinical Supervision Jonalyn Callueng & Rosario Dela Cruz EPS (on call)
9:00- 10:00	Understanding the CID Mandate Estela S. Cabaro	9:30-10:00 Why's of Technical Assistance Billy Siddayao	Demonstration on the Conduct of Collaborative Supervision Prexy Cafugauan & Diana Doldolea EPS (on call)
10:00-10:15	Health Break	Health Break	Health Break
10:15 - 11:30	Instructional Supervision, Monitoring & Evaluation Process & Tools Myrna Q. Adduru & Noli Abrigo	10:15-10:45 Why's of Technical Assistance (Continuation) Billy Siddayao 10:45- 11:45 The Technical Assistance Process Rosario Dela Cruz	Processing Visitacion Ligutan/Josephine Gammad
11:30 - 1:00	LUNCH	LUNCH	Clearing House/Post Test Closing Program LUNCH
1:00 – 2:00	Diagnosing Teacher's Instructional Needs Jessica Castaneda	Getting Ready for the Demonstration of Instructional Supervision	



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 844-7925; (078) 377-8805
Email Address: tuguegarao@deped.gov.ph
Website: depedtuguegarao.net



Doc Code:	FM-HRD-005	Rev:	00
As of:	July 2, 2018	Page:	1

2:00-3:00	Instructional Supervisory Models Janette Dulin		
	Facilitator: Cora Pattaguan, Emma Lou Javier & Ronnie Arellano	Facilitator: Vissia Asuncion, Arnold Quizzagan & Randall Talamayan	Facilitators: Dahlia Ballabo, Marlo Melad & Elmer Narag



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
 Telephone Nos.: (078) 844-7925; (078) 377-8805
 Email Address: tuguegarao@deped.gov.ph
 Website: depedtuguegarao.net

Doc Code:	FM-HRD-005	Rev:	00
As of:	July 2, 2018	Page:	2

