



Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
 SCHOOLS DIVISION OF TUGUEGARAO CITY

July 1, 2021

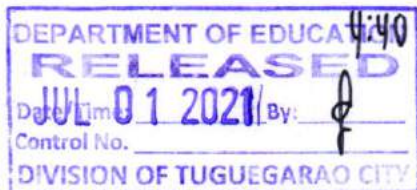
DIVISION MEMORANDUM

No. 134, s. 2021

**SUBMISSION, IMPLEMENTATION AND MONITORING OF OPLAN SAGIP FOR
 THE PUPILS/STUDENTS AT RISK OF DROPPING OUT UNDER THE NEW
 NORMAL**

To: Elementary and Secondary School Heads
 School Guidance Counselor/Coordinators
 Schools District Supervisors
 Education Program Supervisors

1. Anchored on the principles that Basic Education is free and shall be accessible to all; Education is right of every individual; and Education is inclusive and not discriminating, DepEd Tuguegarao City Search and Rescue: OPLAN SAGIP Program of Schools Division of Tuguegarao City shall facilitate the access to basic education of every school-aged children of Tuguegarao City in both public elementary and secondary level, most especially in this time of pandemic.
2. School Heads shall submit to the Office the Data on the List of Teachers with the Number of Pupils/Students at Risk of Dropping-Out and Catch up Plans to address the concerns on Failing Grades and P/SARDOS.
3. Schools District Supervisors and Education Program Supervisors are requested to monitor the submission and implementation of the Catch up Plans.
4. Attached are the forms to be filled out for data gathering, suggested format of the plan and monitoring tool. Fill-out the provided Google Link: **bit.ly/OplanSagipTool**.
5. The deadline for submission of the said forms is on July 8, 2021.
6. For compliance and strict implementation.



REYNANTE Z. CALIGUIRAN
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

-CID/esc/dmd



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
 Telephone Nos.: (078) 844-7925; (078) 377-8805
 Email Address: tuguegarao@deped.gov.ph
 Website: depedtuguegarao.net



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Encl:

Reference: Division Memo No. 057, s. 2020
Division Memo No. 244, s. 2019
Division Memo No. 54, s. 2012
Division Memo No. 286, s. 2019

To be indicated in the Perpetual Index
Under the following subjects:

DATA PROGRAM PROJECTS



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Please fill in the required data.

School: _____
 School Year: _____

A. List of Teachers with Number of Pupils/ Students at Risk of Dropping-out

Name of Teacher with P/SARDO	Number of Pupils/Students	Grade and Subject

Prepared by:
 School Guidance Coordinator/ School Head

B. Sample Format of OPLAN SAGIP Catch Up Plan

School: _____
 School Year: _____

Objective (indicate number of pupils/students to be saved)	Strategy/ Intervention/ Initiative	Activities/ Procedure	Amount/ Source of Fund	Persons Involved

Prepared by:
 School Guidance Coordinator/ School Head





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**OPLAN SAGIP
BASELINE DATA**

Name of School: _____

SCHOOL YEAR	NUMBER OF ENROLLEES	NUMBER OF DROP OUT	DROP OUT RATE	Name of Guidance/School Guidance Coordinator	Name of School Head
2018-2019					
2019-2020					
2020-2021					



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OPLAN SAGIP DATA GATHERING TOOL

A. Number of Pupils/Students at Risk of Dropping out

Please fill in the required data.

Elementary School:

Number of Pupils at Risk of Dropping Out (PARDOs)						
	Grade Level	No.	Subject	Grade Level	No.	Subjects
S.Y. 2018-2019	1			4		
	2			5		
	3			6		
Total						
S.Y. 2019-2020	1			4		
	2			5		
	3			6		
Total						
S.Y. 2020-2021	1			4		
	2			5		
	3			6		
Total						

Secondary School:

Number of Students at Risk of Dropping Out (SARDOS)						
	Grade Level	No.	Subject	Grade Level	No.	Subjects
S.Y. 2018-2019	6			10		
	8			11		
	9			12		
Total						
S.Y. 2019-2020	6			10		
	8			11		
	9			12		
Total						
S.Y. 2020-2021	6			10		
	8			11		
	9			12		
Total						





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B. Reasons for being at Risk of Dropping Out

	Reasons for being at Risk of Dropping Out (refer from the List below, write the letter only)			
	Grade level	Reasons	Grade level	Reasons
S.Y. 2018-2019	1		4	
	2		5	
	3		6	
S.Y. 2019-2020	1		4	
	2		5	
	3		6	
S.Y. 2020-2021	1		4	
	2		5	
	3		6	





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Learners at Risk (possible causes)

Classroom Learning

- a. No interest in class
- b. Very slow in reading, math
- c. Not ready to learn
- d. With learning disabilities
- e. Declining academic achievement
- f. Frequently violating class rules and regulations
- g. Have failing grades, dropped in the previous school year

Family Related /Parents factor

- h. Have financial problems
- i. Have family problems
- j. OFW parents
- k. Poor guardians

Health Related

- l. Under nourished
- m. Sickly/with health problems
- n. Physically handicap

Psychological/Behavioral

- o. With psychological problem
- p. With behavioral problem
- q. Depression
- r. Unidentified SPED pupils or students

Environment

- s. Computer games
- t. Teenage Pregnancy
- u. Fraternity
- v. Drug user

Victim

- w. Victim of violence
- x. Harassment
- y. Bullying
- z. Extortion
- aa. Rape

Prepared by:

School Guidance Coordinator

Noted by:

School Head



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MONITORING TOOL FOR OPLAN SAGIP

Direction: Check if items are Evident or Not Evident

Items	Evident	Not Evident	Remarks
1. Data on List of Teachers with Number of Pupils/Students at Risk of Dropping-out			
2. Intervention Plan			
3. Accomplished Home Visitation Record			
4. Individualized/Differentiated Instructional Materials (Is it according to the need/level/interest of the learner)			
5. Individualized/Differentiated Assessment (Test only what you teach to that particular P/SARDO)			
6. Other Interventions (by the teacher)			
7. Other Interventions (by the School Head)			
8. Involvement of other stakeholders/partners			



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