



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

May 24, 2021

DIVISION MEMORANDUM

No. 108, s. 2021

DIVISION ORIENTATION FOR SCHOOL INFORMATION OFFICERS (SICs)

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
All CID Supervisors & Other CID Staff
Elementary/ Secondary School Heads
All Others Concerned

1. This Office fully recognizes the importance of School Information Coordinators (SICs) in ensuring that communication convergence is coordinated and strengthened.
2. In light of this, the Division Information Officer (DIO) in partnership with the Public Affairs Unit (PAU), shall conduct a division orientation of school information coordinators on May 28, 2021 at 1:30 pm through this link: **meet.google.com/gke-drab-scs**.
3. The virtual activity aims to encourage constant communication and support, collaboration and participation in sharing important facts and other tasks in information dissemination.
4. Participants to this undertaking are the designated school information coordinators from the elementary and secondary schools which can be found in this Google Spreadsheet - **bit.ly/TugCitySIC**. They are also requested to double check their information in the said link.
5. For your information, guidance and compliance.

DEPARTMENT OF EDUCATION
RELEASED
Date: MAY 24 2021 by: h/c 3:24
Control No. _____
DIVISION OF TUGUEGARAO CITY

REYNANTE Z. CALIGUIRAN

Assistant Schools Division Superintendent,
Officer In-Charge
Office of the Schools Division Superintendent



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Encl: As stated
Reference: Deped Memorandum No. 017 s. 2021

To be indicated in the Perpetual Index
Under the following subjects:

PROGRAMS SERVICE TEACHERS

cid/esc/jig



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