



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

May 12, 2021

DIVISION MEMORANDUM

No. 94, s. 2021

**CREATION OF SDO TUGUEGARAO WEBSITE CORE COMMITTEE
ON CONTENT AND PUBLICATION**

TO: Assistant Schools Division Superintendent
CID/ SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary/Secondary School Heads
All others concerned

1. To maintain the quality services of SDO Tuguegarao City's official website, this Office, through the Information and Communication Technology Unit, hereby creates its Core Committee on Content and Publication.

2. The committee is composed of the following core members:

Content:

Jayson Joseph Babaran
Jane M. Tungcul
Joyce S. Labugen
Leriza Macarubbo
Jona Mae Pablo
Veronica Francisco

Publication:

Josephine I. Gammad
Vissia B. Asuncion
Eduardo M. Balubal
Billy P. Siddayao
Krysta Lynne Fuyertes

3. The committee members are expected to perform the following duties and responsibilities:

- a. update the website contents on a monthly basis,
- b. write relevant stories and articles that highlight SDO activities and accomplishments,
- c. manage the uploading of official school paper publications in the website, and
- d. perform other functions as deemed necessary.

4. All members of the committee are requested to read and study carefully their respective roles.



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500

Telephone Nos.: (078) 844-7925; (078) 377-8805

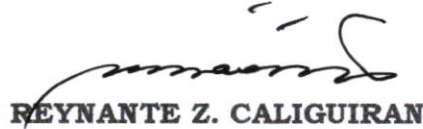
Email Address: tuguegarao@deped.gov.ph

Website: depedtuguegarao.net



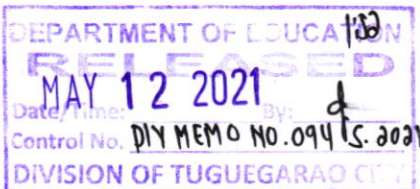
Doc Code:	FM-ORD-003	Rev:	02
As of:	July 2, 2018	Page:	1

5. For your information and compliance.



REYNANTE Z. CALIGUIRAN
Assistant Schools Division Superintendent
Officer-in-Charge *at*
Office of the Schools Division Superintendent

/Oads/jjb



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As of:	July 2, 2018	Page:	2

