



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

Sgd/ 01-52

January 27, 2021

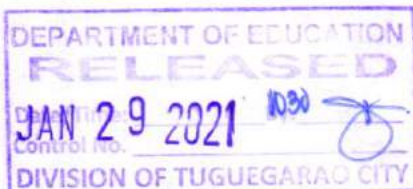
DIVISION MEMORANDUM

No. 021, s. 20 21

**FINANCIAL ASSISTANCE TO SCHOOLS FOR THE REVIVAL OF GULAYAN SA
PAARALAN (GPP) AND SCHOOLS INSIDE A GARDEN (SIGA)**

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Public Elementary and Secondary School Heads
All Other Concerned

1. The Corona Virus Disease-19 and natural calamities like Typhoon Ulysses that recently hit the province of Cagayan left major damages to schools in particular. Pursuant to OUA Memorandum 00-1220-0018 dated December 05, 2020 titled "Implementing Guidelines on the Allocation, Utilization, Documentation and Reporting for the Provision of Financial Assistance to Selected Schools for the Revival of Gulayan sa Paaralan (GPP) and School in a Garden (SIGA) in Regions 2,3,5 and CAR", the Division Office shall download/disburse the financial assistance amounting to Fifty Thousand Pesos (P50,000.00) each to schools.
2. To facilitate the progress monitoring and program evaluation, the following should be accomplished:
 - a. Work Financial Plan
 - b. Work plan
 - c. Narrative Report with Documentation (Before, During and After)
 - d. liquidation reports
3. Attached is the memorandum and other documents for your reference.
4. For information, guidance and strict compliance.



REYNANTE Z. CALIGUIRAN

Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 844-7925; (078) 377-8805
Email Address: tuguegarao@deped.gov.ph
Website: depedtuguegarao.net



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Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

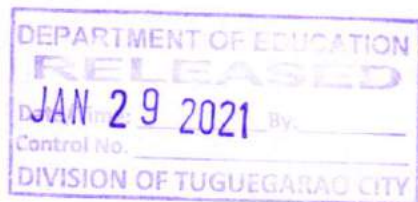
Encl: OUA Memo 00-1220-0018
December 5, 2020

Reference: DepEd Order: Nos. 35,38,39, 41 and 47, s. 2013

To be indicated in the Perpetual Index

Under the following subjects: ALLOCATION EXPENSES FUNDS
POLICY PROGRAMS PROJECTS
SCHOOLS

SGOD/gmd/rose gpp



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Republic of the Philippines
DEPARTMENT OF EDUCATION
BUDGET DIVISION - FINANCE SERVICE
CENTRAL OFFICE
DepED Complex, Meralco Avenue, Pasig City
Philippines 1600



SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA228 200000100006000 - Current Appropriations Learner Support Programs		REFERENCE: FY 2020 GAAO dated 1/6/2020	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-2-20-3008
		LEGAL BASIS: Republic Act No. 11465 - FY 2020 GAA	DATE: 29-Dec-20
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000	FISCAL YEAR: FY 2020	
PURPOSE: <i>Financial Assistance on Rehabilitation of Gulayan sa Paaralan (GPP) and School Inside a Garden (SIGA).</i>			
To: The Schools Division Superintendent Schools Division of Tuguegarao City DepEd - Region II 007010802008			Region : 2
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Financial Assistance/Subsidy - Subsidy to Operating Units		MOOE 5021408000	150,000.00
AMOUNT IN WORDS: *** One Hundred Fifty Thousand Pesos Only ***			Total: 150,000.00
NOTE: The allotment herein sub-allotted is valid for obligation until December 31, 2020.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

SELWYN C. BRIONES
Supervising Administrative Officer
OIC, Budget Division

RECOMMENDING APPROVAL:

RAMON FIEL G. ABCEDE
Assistant Secretary
Office of the Assistant Secretary for Finance

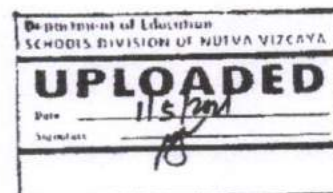
APPROVED:

ANNAEYNN M. SEVILLA
Undersecretary
Office of the Undersecretary for Finance



Republika ng Pilipinas
Kagawaran ng Edukasyon
 Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-1220-0118
MEMORANDUM
 05 December 2020



For: Regional Directors
Schools Division Superintendents
Regional Youth Formation Coordinators
Division Youth Formation Coordinators

Subject: IMPLEMENTING GUIDELINES ON THE ALLOCATION, UTILIZATION, DOCUMENTATION, AND REPORTING FOR THE PROVISION OF FINANCIAL ASSISTANCE TO SELECTED SCHOOLS FOR THE REVIVAL OF GULAYAN SA PAARALAN (GPP) AND SCHOOL INSIDE A GARDEN (SIGA) IN REGIONS 1, 2, 3, 4A, 4B, 5, 8 AND CAR

The COVID-19 pandemic and natural calamities which left major damages to school grounds mired the implementation of Gulayan sa Paaralan (GPP) and School Inside a Garden (SIGA).

In this regard, the Bureau of Learner Support Services - Youth Formation Division (BLSS-YFD) will provide financial assistance to selected schools for the revival of GPP and SIGA.

To ensure the proper, efficient, and effective utilization of the program support funds for selected schools, the Implementing Guidelines on the Allocation, Utilization, Documentation, and Reporting for the Provision of Financial Assistance to Selected Schools for the Revival of GPP and SIGA in Regions 1, 2, 3, 4A, 4B, 5, 8 and CAR is hereby issued.

For questions or concerns, please contact Mr. Adolf P. Aguilar, Chief of BLSS-YFD, through 0920 525 9196 or email at blss.yfd@deped.gov.ph.

Immediate dissemination of this Memorandum is directed.

MEMORANDUM		Date: 01/04/21	Released/Recorded
To: <input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads		
<input type="checkbox"/> Private Schools	<input type="checkbox"/> Others:		
For: <input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination		
<input checked="" type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance		
RACHEL M. ILANA, PhD., CESO VI OIC, Office of the Schools Division Superintendent			
By: <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ALAIN DELA PASCUA
 Undersecretary

Chief of the Undersecretary for Administration (OUA)

Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)

Department of Education, Central Office, Meralco Avenue, Pasig City
 Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: +63286337203, +63286376207
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Annex A

General Guidelines

- I. Selected Schools Division Offices (SDOs) shall receive financial assistance for the revival of Gulayan sa Paaralan (GPP) and School Inside a Garden (SIGA) in the selected schools. Funds are released through Sub-Allotment Release Order (Sub-ARO) from the Central Office to SDOs.

The SDOs shall disburse the P50,000.00 to selected schools corresponding to the allocation provided in Annex 1 (List of Schools with Program Support Funds). Coordination with division budget and accounting offices is advised.

- II. Allowable Expenses

- A. Purchase of gardening tools (e.g., fork, shovel, rake, hoe);
- B. Purchase of vegetable/ fruit; saplings;
- C. Labor expenses; and
- D. Other related expenses for the revival of GPP and SIGA

- III. All expenses shall be subject to the usual budgeting, accounting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for the purpose other than those authorized in these guidelines is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.

- IV. Judicious utilization of the fund is expected. Obligation, implementation, and payment shall be acquiescent to Executive Order (EO) No. 91, titled *Adopting the Cash Budgeting System Beginning Fiscal Year 2019, and for Other Purposes*.

- V. Responsibilities

- A. The Division Youth Formation Coordinators and the Division Finance Officers shall be accountable for the disbursement and liquidation of funds support/downloaded to their respective offices;
- B. The selected schools with Program Support funds shall submit narrative reports with photo documentation (before and after) upon completion of the project to the Division YFD Coordinators for consolidation. The Division YFD Coordinators shall then submit the consolidated report to the concerned Regional YFD Coordinators for compilation. Regional YFD coordinators shall submit the report to BLSS-YFD at blss.yfd@deped.gov.ph. Regional and Division YFD Coordinators are directed to compile all original copies of the signed reports;



C. Obligation and disbursement of funds shall be in accordance with applicable Department of Education (DepEd), Commission on Audit (COA) and Department of Budget and Management (DBM) guidelines.

VI. Monitoring and Evaluation

DepEd Central Office, through the BLSS-YFD, shall conduct regular monitoring of program implementation and fund utilization of Regional Offices (ROs) and Schools Division Offices (SDOs).

VII. Effectivity

These guidelines shall take effect upon its approval.



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**Annex 1: Summary of Divisions to be Provided with Financial Assistance for the Revival of
Gulayan sa Paaralan and School inside a Garden as of 07 December 2020**

No.	Region	Division	No. of Schools	Total Amount Allocated (PhP)
1	CAR	Benguet	5	250000
2	CAR	Mt. Province	5	250000
3	CAR	Abra	5	250000
4	I	Pangasinan II	5	250000
5	II	Batanes	7	350000
6	II	Cauayan City	6	300000
7	II	City Of Iligan	15	750000
8	II	Isabela	45	2250000
9	II	Nueva Vizcaya	18	900000
10	II	Quirino	20	1000000
11	II	Tuguegarao City	31	1550000
12	II	Santiago City	4	200000
13	III	Bulacan	40	2000000
14	III	Nueva Ecija	100	5000000
15	III	Aurora	10	500000
16	III	Pampanga	10	500000
17	III	Tarlac Province	10	500000
18	IV-A	Rizal	10	500000
19	IV-A	Batangas	50	2500000
20	IV-A	Quezon Province	30	1500000
21	IV-B	Calapan City	12	600000
22	IV-B	Marinduque	23	1150000
23	IV-B	Oriental Mindoro	30	1500000
24	V	CamNorte	30	1500000
25	V	Ligao City	15	750000
26	V	Sorsogon	30	1500000
27	V	Iriga City	12	600000
28	V	Masbate	10	500000
29	V	Tabaco City	10	500000
30	V	Albay	40	2000000
31	V	Naga City	10	500000
32	VIII	Bayawan City	2	100000
Grand Total			650	32500000

Annex 2: List of Schools to be Provided with Financial Assistance for Gulayan sa Paaralan and School Inside a Garden as of 07 December 2020

No.	Region	Division	School ID	School Name	Amount Allocated (PhP)
52	II	Isabela	103155	Magassi Elementary School	50,000.00
53	II	Isabela	103157	Ngarag Primary School	50,000.00
54	II	Isabela	103158	Pilig Abajo Elementary School	50,000.00
55	II	Isabela	103159	Pilig Alto Elementary School	50,000.00
56	II	Isabela	103160	San Bernardo Elementary School	50,000.00
57	II	Isabela	103161	San Juan Elementary School	50,000.00
58	II	Isabela	103273	San Andres Elementary School	50,000.00
59	II	Isabela	103279	San Ramon Elementary School	50,000.00
60	II	Isabela	103796	Auitan Elementary School	50,000.00
61	II	Isabela	103802	Caralucud Primary School	50,000.00
62	II	Isabela	300601	St. Paul Vocational & Industrial High Sch	50,000.00
63	II	Isabela	103845	Calamagui Elementary School	50,000.00
64	II	Isabela	103847	Mozozzin Elementary School	50,000.00
65	II	Isabela	103852	San Isidro West Elementary School	50,000.00
66	II	Isabela	103853	San Rafael Elementary School	50,000.00
67	II	Isabela	306101	Catanigan National High School	50,000.00
68	II	Isabela	103867	Malapagay Elementary School	50,000.00
69	II	Isabela	103868	San Rafael Abajo Primary School	50,000.00
70	II	Isabela	103869	San Roque Elementary School	50,000.00
71	II	Isabela	501323	San Vicente Integrated School	50,000.00
72	II	Isabela	300606	Santo Tomas National High School	50,000.00
73	II	Isabela	103876	Fugu Abajo Elementary School	50,000.00
74	II	Isabela	103877	Fugu Elementary School	50,000.00
75	II	Isabela	300586	Josefina Albano National High School	50,000.00
76	II	Isabela	103878	Lanna Elementary School	50,000.00
77	II	Isabela	103880	Manuel R. Moldero, Sr. Elementary Sch	50,000.00
78	II	Isabela	103900	Paragu Elementary School	50,000.00
79	II	Isabela	103901	Pilitan Elementary School	50,000.00
80	II	Isabela	500019	Yeban Integrated School	50,000.00
81	II	Isabela	103519	Minanga Elementary School	50,000.00
82	II	Isabela	103527	San Roque Elementary School	50,000.00
83	II	Isabela	103517	Mansibang Elementary School	50,000.00
84	II	Isabela	103162	Saul Elementary School	50,000.00
85	II	Isabela	103144	Buang Elementary School	50,000.00
86	II	Isabela	500016	Dingading Integrated School	50,000.00
87	II	Isabela	300609	Tumauini National High School	50,000.00
88	II	Isabela	103883	Sta. Catalina Elementary School	50,000.00
89	II	Isabela	103347	Mabini Elementary School	50,000.00
90	II	Isabela	103345	Lenzon Elementary School	50,000.00
91	II	Isabela	103149	Catabayungan Elementary School	50,000.00
92	II	Isabela	103885	San Mateo Elementary School	50,000.00
93	II	Isabela	306109	Fermeldy National High School	50,000.00
94	II	Nueva Vizcaya	104046	Lamo Elementary School	50,000.00
95	II	Nueva Vizcaya	104042	Dupax Del Norte Central School	50,000.00
96	II	Nueva Vizcaya	104160	Quezon Central School	50,000.00
97	II	Nueva Vizcaya	104210	Magbitan Elementary School	50,000.00
98	II	Nueva Vizcaya	103917	Darapidap Elementary School	50,000.00
99	II	Nueva Vizcaya	103910	Bone North Elementary School	50,000.00
100	II	Nueva Vizcaya	104062	Dupax Del Sur Central School	50,000.00
101	II	Nueva Vizcaya	103933	B.A. Bugayong Elementary School	50,000.00
102	II	Nueva Vizcaya	103937	Lantap Elementary School	50,000.00

Annex 2: List of Schools to be Provided with Financial Assistance for Gulayan sa Paaralan and School inside a Garden as of 07 December 2020

No.	Region	Division	School ID	School Name	Amount Allocated (PhP)
103	II	Nueva Vizcaya	104115	Besong Elementary School ✓	50,000.00
104	II	Nueva Vizcaya	103981	Ammococan Elementary School ✓	50,000.00
105	II	Nueva Vizcaya	103995	Napo Elementary School ✓	50,000.00
106	II	Nueva Vizcaya	300615	Alfonso Castaneda National High School ✓	50,000.00
107	II	Nueva Vizcaya	300640	Napo-Tuyak High School ✓	50,000.00
108	II	Nueva Vizcaya	300648	Sta. Cruz Pingkian High School ✓	50,000.00
109	II	Nueva Vizcaya	300631	Kasibu National Agricultural School ✓	50,000.00
110	II	Nueva Vizcaya	300636	Malabing Valley National High School ✓	50,000.00
111	II	Nueva Vizcaya	300634	Kongkong Valley National High School ✓	50,000.00
112	II	Quirino	104379	Sto. Tomas Elementary School	50,000.00
113	II	Quirino	501849	Kimabayo Integrated School	50,000.00
114	II	Quirino	500100	Sangbay Integrated School	50,000.00
115	II	Quirino	300661	Magsaysay National High School	50,000.00
116	II	Quirino	104254	Burgos Elementary School	50,000.00
117	II	Quirino	104224	Aglipay West Central School	50,000.00
118	II	Quirino	104344	Villa Hermosa Elementary School	50,000.00
119	II	Quirino	104238	Aglipay East CS-ISC	50,000.00
120	II	Quirino	104317	Abbag Elementary School	50,000.00
121	II	Quirino	501851	San Manuel Integrated School	50,000.00
122	II	Quirino	500108	Dumabel Integrated School	50,000.00
123	II	Quirino	300664	Quirino General High School	50,000.00
124	II	Quirino	500114	San Isidro Integrated School	50,000.00
125	II	Quirino	300661	Ifugao Village Integrated School	50,000.00
126	II	Quirino	300654	Balligui High School	50,000.00
127	II	Quirino	500103	Divisoria Sur Integrated School	50,000.00
128	II	Quirino	300662	Nagtipunan National High School	50,000.00
129	II	Quirino	500025	Wasid Integrated School	50,000.00
130	II	Quirino	300665	Saguday National High School	50,000.00
131	II	Quirino	104300	Diffun West Central School	50,000.00
132	II	Santiago City	103824	Ambalatungan Elementary School	50,000.00
133	II	Santiago City	103811	Baptista Village Elementary School	50,000.00
134	II	Santiago City	103815	Mabini Elementary School	50,000.00
135	II	Santiago City	103830	Santiago North Central School	50,000.00
136	II	Tuguegarao City	104392	Capitan Elementary School	50,000.00
137	II	Tuguegarao City	157001	Dadda Elementary School	50,000.00
138	II	Tuguegarao City	104388	Libag Elementary School	50,000.00
139	II	Tuguegarao City	104389	Namabbalan Elementary School	50,000.00
140	II	Tuguegarao City	104393	Annapunan Elementary School	50,000.00
141	II	Tuguegarao City	104394	Bagay Elementary School	50,000.00
142	II	Tuguegarao City	104398	Cartan Norte Elementary School	50,000.00
143	II	Tuguegarao City	104403	Pallua Elementary School	50,000.00
144	II	Tuguegarao City	501614	Carig Integrated School	50,000.00
145	II	Tuguegarao City	104386	Larion Alto Elementary School	50,000.00
146	II	Tuguegarao City	104387	Larion Bajo Elementary School	50,000.00
147	II	Tuguegarao City	104390	Pengue Ruyu Elementary School	50,000.00
148	II	Tuguegarao City	104397	Carig Norte Elementary School	50,000.00
149	II	Tuguegarao City	157002	Cataggaman Nuevo Elementary School	50,000.00
150	II	Tuguegarao City	104402	Cataggaman Elementary School	50,000.00
151	II	Tuguegarao City	104407	Ugac Elementary School	50,000.00
152	II	Tuguegarao City	104404	Pardo Elementary School	50,000.00
153	II	Tuguegarao City	104401	Buntun Elementary School	50,000.00



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CENTRAL OFFICE
DepED Complex, Meralco Avenue, Pasig City
Philippines 1600



SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA228 200000100006000 - Current Appropriations Learner Support Programs		REFERENCE: FY 2020 GAAAO dated 1/6/2020	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-2-20-2042
		LEGAL BASIS: Republic Act No. 11465 - FY 2020 GAA	DATE: 11-Dec-20
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000	FISCAL YEAR: FY 2020	
PURPOSE: <i>Transfer of Financial Assistance on Rehabilitation of Gulayan sa Paaralan (GPP) and School Inside a Garden (SIGA) Affected by Recent Typhoons. (Batch 2).</i>			
To: The Schools Division Superintendent Schools Division of Tuguegarao City DepEd - Region II 007010802008			Region : 2
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Financial Assistance/Subsidy - Subsidy to Operating Units		MOOE 5021408000	1,550,000.00
AMOUNT IN WORDS: *** One Million Five Hundred Fifty Thousand Pesos Only ***			Total: <u>1,550,000.00</u>
NOTE: The allotment herein sub-allotted is valid for obligation until December 31, 2020.			

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CERTIFIED CORRECT:

SELWYN C. BRIONES
Supervising Administrative Officer
OIC, Budget Division

RECOMMENDING APPROVAL:

RAMON FIEL G. ABCEDE
Assistant Secretary
Office of the Assistant Secretary for Finance

APPROVED:

ANNALYN M. SEVILLA
Undersecretary
Office of the Undersecretary for Finance