



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

Sgod-019-

DIVISION MEMORANDUM

No. 008, s. 2020

**SUBMISSION OF YEAR-END REPORTS ON THE MONITORING AND
EVALUATION OF SCHOOL IMPROVEMENT PLAN (SIP), SCHOOL
REPORT CARDS (SRC) AND PROGRAM, ACTIVITIES AND PROJECTS
(PAPs) IMPLEMENTATION**

To: **Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance Operations Division
Public Schools District Supervisors
Education Program Supervisors
All School Heads**

1. Relative to Regional Memorandum No. 002, s. 2021 regarding the submission of Year-End reports eg. SIP, SRC and other PAPs for monitoring and evaluation (M&E) purposes, you are enjoined to accomplish the attached SBM Forms.
2. Division Field Technical Assistance (DFTATs) and Members of the Division Appraisal Committee (DAC) are requested to submit their reports to the School Governance and Operations Division (SGOD) through the Division SBM Coordinator.
3. All reports are to be forwarded to the Field Technical Assistance Division (FTAD) via email: ftad.region2@deped.gov.ph on or before January 12, 2021, copy furnished this office via email: cheryllanne.roque@deped.gov.ph.
4. Attached are SBM Forms. Accomplished Forms shall be submitted to the Division Office through the Records Section on or before January 14, 2021.
5. For your information, guidance, reference and compliance.



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 844-7925; (078) 377-8805
Email Address: tuguegarao@deped.gov.ph
Website: depedtuguegarao.net



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Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY


REYNANTE Z. CALIGUIRAN

Assistant Schools Division Superintendent
OIC- Schools Division Superintendent

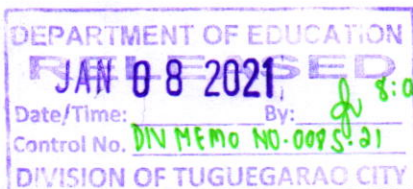
Encl: Schedule of MHPSS Activities

Reference: IATF/Memo

To be indicated in the Perpetual Index

Under the following subjects: SAFETY, HEALTH, PROGRAMS, EDUCATION PROJECT, PLANS

SGOD/GMD/ *smmf*



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Republic of the Philippines
Department of Education
 REGION II - CAGAYAN VALLEY

DEPARTMENT OF EDUCATION
RECEIVED
 JAN 05 2021
 Date/Time: _____ By: *J 4:18*
 Control No. 041-0121
 DIVISION OF TUGUEGARAO CITY

January 4, 2021

REGIONAL MEMORANDUM

No. 002 s. 2021

SUBMISSION OF YEAR END REPORTS RE: MONITORING AND EVALUATION (M & E) OF SCHOOL IMPROVEMENT PLANS (SIP), SCHOOL REPORT CARDS (SRC) AND PROGRAM, ACTIVITIES AND PROJECTS (PAPs) IMPLEMENTATION

**TO: Schools Division Superintendents
 All Others Concerned**

1. Relative to the mandate of DepEd Order No. 44, s. 2015 titled Guidelines on the Enhanced School Improvement Planning (SIP) Process and School Report Card (SRC), this Office through the Field Technical Assistance Division (FTAD) enjoins all Schools Division Offices (SDOs) to submit their Year End Report re M & E of SIPs, SRCs and PAPs Implementation.
2. Division Field Technical Assistance Teams (DFTATs) and Members of the Division Appraisal Committee (DAC) are requested to submit their reports to the School Governance and Operations Division (SGOD) through the Division SBM Coordinators.
3. For consolidation purposes, all reports are to be forwarded to the Field Technical Assistance Division (FTAD) via email: ftad.region2@deped.gov.ph on or before January 12, 2021.
4. Enclosed are the templates needed in the accomplishment of these reports.
5. Immediate dissemination of and strict compliance with this Memorandum is desired.

DEPED REGIONAL OFFICE 02
RELEASED
 DATE: *01-09-2021*
 BY: _____
 RECORDS SECTION

[Signature]
BENJAMIN D. PARAGAS, PhD, CESO V
 Director IV/Regional Director

FTAD/spa/mas



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
 Telephone Nos.: (078) 304-3855; (078) 396-9728
 Email Address: region2@deped.gov.ph
 Website: region2.deped.gov.ph



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Enclosure No. 1 of Regional Memo No. _____ s. 2020

SBM Form 1

SIP & SRC MONITORING AND EVALUATION (M &E) REPORT

SDO: _____

Date: _____

| Number of Schools | | | Number of Schools with Quality Assured SIP by DAC | | | Number of Schools with Approved SIP by the SDS | | | Number of SRC Monitored & Evaluated by DFTATs | | |
|-------------------|------|-------|---|------|-------|--|------|-------|---|------|-------|
| Elem. | Sec. | Total | Elem. | Sec. | Total | Elem. | Sec. | Total | Elem. | Sec. | Total |
| | | | | | | | | | | | |

Prepared by:

Noted by:

FTAD: zpa/mas



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Telephone Nos.: (078) 304-3855; (078) 396-9728
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CONCERNS, ISSUES, GAPS AND PROBLEMS (CIGPs) ENCOUNTERED IN SBM IMPLEMENTATION

SDO: _____

Date: _____

| SBM CONCERNS | CIGPs | TA PLAN/ INTERVENTION (to be done by the DFTATs) | TA INTERVENTION NEEDED FROM THE RFTATs | DATE OF IMPLEMENTATION |
|---------------------|--------------|---|---|-----------------------------------|
| a. SIP | | | | |
| b. SRC | | | | |
| c. Others | | | | |

Prepared by:

Noted by:

FTAD: zpa/mas



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SBM Form 3 (For Validated Level 2 & 3 Schools Only)

(SIP 2019-2022)

FAPs MONITORING AND EVALUATION (M & E) REPORT

SDO: _____

Date: _____

| Name of School | Name of Principal | SBM Level of Practice | Name of Priority Project | | Project Objectives & Targets | Date of Implementation | Accomplishments | Issues/ Problems/Challenges Encountered | Recommendation | Documented SBM Practice |
|----------------|-------------------|-----------------------|--------------------------|-----------|------------------------------|------------------------|-----------------|---|----------------|-------------------------|
| | | | 2019-2020 | 2020-2021 | | | | | | |
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Prepared by:

Noted by:

FTAD: zpa/mas



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