



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

January 5, 2021

DIVISION MEMORANDUM

No. 01, s. 2021

ADHERENCE TO THE CHARACTER FIRST PROGRAM RE: LIST OF CHARACTER TRAITS FOR 2021

To: **DIVISION CHIEFS
ALL UNIT HEADS
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOL DISTRICT SUPERVISORS
SCHOOL HEADS, PUBLIC/PRIVATE ELEMENTARY & SECONDARY
SDO PERSONNEL**

1. This office through the Curriculum Implementation Division adheres to the observance of the Character First Program of our City Government. Hence, all are enjoined for the implementation of the monthly character traits in our respective offices and all schools in the division.
2. The list of character traits for this year are the same as last year's monthly character traits (see Enclosure 1). This was decided by the Character City Council during the meeting conducted last December 29, 2020 via zoom.
3. The Character First Program is in line with our division PROJECT FUNCTIONAL APPROACH TO CHARACTER EDUCATION (FACE), suggested activities are the following:
 - a. hang every month, from January to December, a 2x3 ft. tarpaulin of the character trait in any conspicuous place
 - b. integration of the monthly character trait in Edukasyon sa Pagpapakatao and across learning areas
 - c. discussion of the character trait of the month during Monday convocation/Flag rites
 - d. giving of recognition/awards to students, teachers and non-teaching staff exemplifying the character trait of the month
4. Public Schools District Supervisors and Education Program Supervisor in Values Ed. shall monitor and evaluate the implementation of the program in all schools. Submit monthly accomplishment report in soft copy through this email address emma.javier@deped.gov.ph




Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 844-7925; (078) 377-8805
Email Address: tuguegarao@deped.gov.ph
Website: depedtuguegarao.net

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5. For information, guidance and appropriate action.


REYNANTE Z. CALIGUIRAN

Assistant Schools Division Superintendent ✓
Officer In-Charge
Office of the Schools Division Superintendent μ

Encl:

Reference: Division Memorandum 015, s.2020

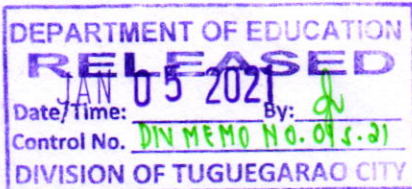
To be indicated in the Perpetual Index
Under the following subjects:

VALUES EDUCATION

LEARNERS

TEACHERS

RECOGNITION



cid/es/lou



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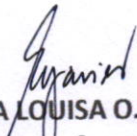


2021 LIST OF MONTHLY CHARACTER TRAIT

JANUARY - PUNCTUALITY	JULY- INITIATIVE
<p>"Showing esteem for others by doing the right thing at the right time."</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Be at the right place at the right time ● Prepare for unexpected delays ● Do my work ahead of time ● Plan a daily schedule and keep it ● Not fall into the trap of "just one more" 	<p>" Recognizing and doing what needs to be done before I am asked to do it."</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Do what is right before being told ● Not put off until tomorrow ● Contribute to the success of the whole team ● Be a part of the solution rather than the problem ● Look for ways to help others
<p style="text-align: center;">FEBRUARY – CREATIVITY</p> <p>"Approaching a need, a task, or an idea from a new perspective."</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Use my talents for good ● See things from more than one perspective ● Use principles to solve problems ● Learn all I can ● Look for new ways to be a person of character 	<p style="text-align: center;">AUGUST – JOYFULNESS</p> <p>"Maintaining a good attitude, even when faced with unpleasant conditions."</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Look for good in all things ● Smile at adversity ● Not give in to discouragement ● Not allow my emotions to rule my mind ● Take time out of every day to laugh and to sing
<p style="text-align: center;">MARCH – CAUTIOUSNESS</p> <p>"Knowing how important right timing is in accomplishing right actions."</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Think before I act ● Follow safety rules ● Ask permission ● Talk at the right time ● Look out for danger 	<p style="text-align: center;">SEPTEMBER – SECURITY</p> <p>"Structuring my life around that which cannot be taken away or destroyed."</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Not worry or fret ● Look to my authorities for protection ● Correct unsafe conditions ● Find peace of mind in a clear conscience rather than personal comfort ● Not meddle in the concerns of others
<p style="text-align: center;">APRIL – HOSPITALITY</p> <p>"Cheerfully sharing food, shelter or conversation to benefit others."</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Welcome visitors ● Make others feel important ● Prepare for guests ● Gladly share my things ● Not expect anything in return 	<p style="text-align: center;">OCTOBER – FLEXIBILITY</p> <p>"Willingness to change plans or ideas according to the direction of my authorities."</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Not get upset when plans change ● Respect the decisions of my authorities ● Not to be stubborn ● Look for good in changes ● Not compromise what is right

<p style="text-align: center;">MAY – ATTENTIVENESS</p> <p>“Showing the worth of a person or task by giving my undivided concentration.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Look at people when they speak to me ● Ask questions if I don’t understand ● Sit or stand upright ● Not draw attention to myself ● Keep my eyes, ears, hands, feet and mouth from distractions 	<p style="text-align: center;">NOVEMBER – HONOR</p> <p>“Respecting those in leadership because of the higher authorities they represent.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Be attentive to those who lead me ● Show loyalty to my authorities ● Speak only the truth ● Obey cheerfully ● Give place to those who are older or hold positions of prominence
<p style="text-align: center;">JUNE – GENTLENESS</p> <p>” Showing consideration and personal concern for others.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Show good manners ● Reject violence as a solution to my problems ● Look for ways to ease the3 pain of others ● Not annoy or irritate others ● Be a peacemaker 	<p style="text-align: center;">DECEMBER – BENEVOLENCE</p> <p>“Giving others’ basic needs without having as my motive personal reward.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> ● Be sensitive to the needs of others ● Give freely without expecting anything in return ● Not hoard things for myself ● Not profit from the misfortunes of others ● Give more as I get more

Prepared by:


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