



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

December 16, 2020

DIVISION MEMORANDUM

No. 198, s. 2020

CONDUCT OF DIVISION ONLINE TRAINING-WORKSHOP ON SCHOOL PAPER MANAGEMENT FOR SCHOOL PAPER ADVISERS

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs, Unit Heads
Public Schools District Supervisors
Education Program Supervisors
Public School Heads (Elementary and Secondary)
Assistant Principals and Department Heads
All Othersp Concerned

1. SDO Tuguegarao City will conduct a two- day Online Training- Workshop on Paper Management for School Paper Advisers on December 21-22, 2020.
2. The participants to the training-workshop are the school paper advisers (spas) in both levels in the thirty- four (34) public schools.

- | | |
|-----------------------------------|-----------------------------------|
| Elementary: | Secondary |
| a. Central Schools- 3 spas | CNHS- 4 (2 JHS and 2 SHS) |
| b. Meduim Schools- 2 spas | TCSHS 2 |
| c. Small Schools - 1 spa | LNHS 2 |
| | Catag NHS - 2 |
| | Gosi NHS - 2 |
| | TCWHS - 1 |

3. The activity aims to:
 - a. upskill online the school paper advisers with knowledge to **package news in newsletter format for the digital multimedia platforms**; and
 - b. update participants' skills to strengthen their connection with the community they serve through school paper publications.
4. The activity will be through virtual discussion (Microsoft Teams) and other learning platforms. Load allowance shall be given to the pre-registered participants.

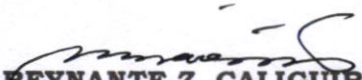


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5. The link will be uploaded on day zero. On this note, all participants are advised to log in 15 minutes before the official time and likewise strictly observe required netiquette.
6. Immediate dissemination of the Memorandum is desired.


REYNANTE Z. CALIGUIRAN

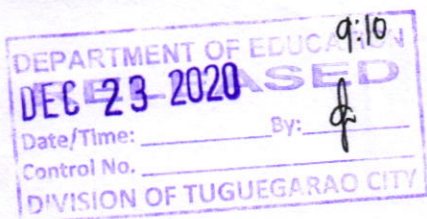
Assistant Schools Division Superintendent
Officer- in-Charge
Office of the Schools Division Superintendent

Encl: as stated
RA 7079, Campus Journalism Act of 1991

To be indicated in the Perpetual Index
Under the following subjects:

PROGRAM SCHOOLS TEACHERS

cid/esc/jo



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