



Republic of the Philippines
Department of Education
 Region II – Cagayan Valley
SCHOOLS DIVISION OF TUGUEGARAO CITY

Spod-11-009

November 9, 2020

DIVISION MEMORANDUM

No. 111, s. 2020

GUIDELINES ON THE IMPLEMENTATION OF SCHOOL-BASED FEEDING PROGRAM – NUTRITIOUS FOOD PACKS

**To: Assistant Schools Division Superintendent
 Chief, School Governance and Operations Division
 Public Elementary School Heads
 School-Based Feeding Program Coordinators**

1. Pursuant to Republic Act 11037 also known as Masustansyang Pagkain para sa Batang Pilipino Act, promulgated on June 20, 2018, the National Feeding Program shall be implemented targeting all kindergarten, severely wasted and wasted learners to address under nutrition and hunger.
2. In this connection, the Department of Education - Division of Tuguegarao City shall lead the implementation of the School-Based Feeding Program (SBFP) — Nutritious Food Packs. The supplier of the food packs has adopted the technology and accreditation of the Department of Science and Technology -Food and Nutrition Research Institute (DOST-FNRI) to contribute to the improvement of nutritional status and school performance.
3. For School Year 2020-2021, The Nutritious Food Packs that will be given to the beneficiaries are enhanced-nutribun for 26 days, banana chips for 9 days and empanada for 9 days. The distribution shall start on November 10, 2020. School heads and School-based feeding coordinators are responsible for the distribution and in coordination with the barangay nutrition scholars and barangay health workers following the IATF Guidelines on health and safety protocols during the pandemic.
4. The SBFP Coordinator should have a provision of serving trays at distribution area so that parents will just pick the pack goods. Food safety measures is emphasized and observed at all times. Parents shall sign upon receiving the commodity.



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
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5. Delivery time starts at 7 O'clock in the morning at the drop off points per district at the Central Schools. The school should have an inspectorate team every delivery and an inspection report should be accomplished
6. Feeding coordinators shall make use of the created Group Chat with the beneficiaries to upload pictures for documentation and to hasten communication.
7. Attached are the inspection and acceptance report form, list of authorized consignees form, list of beneficiaries' form, and list of beneficiaries per school for your reference and guidance.
8. For information and compliance.


REYNANTE Z. CALIGUIRAN

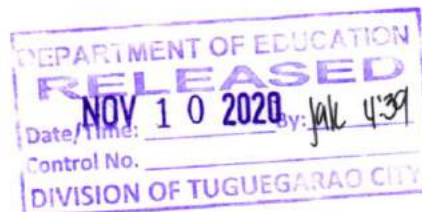
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: Reference: DO No. 36, s.2019
DO No. 23, s. 2020

To be indicated in the Perpetual Index Under the following subjects:

HEALTH NUTRITION

SGOD/HNS



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SBFP- Milk Component Recipients

West District

Schools	Feeding Coordinator	Contact no.	School Address	TOTAL Recipients
Tug. West CS	Joan Morgado	09754421154	Luna St. Tug. City	358- Drop –Off Point
San Gabriel ES	Glenda Santos	09052977669	San Gabriel Tug. City	32
Cataggaman Pardo ES	Ester Cauilan	09957549981	Catag. Pardo Tug. City	99
Ugac ES	Elsa R. Soriano	09179950678	Arao St. C	98
Cataggaman ES	Arlene Corsino	09152232782	Catag. Nuevo, Tug. City	137
Cataggaman Nuevo ES	Imelda Obispado	09068429460	Catag. Nuevo. Tug. City	109
Buntun ES	Emerald Bautit		Buntun Tug. City	75
TOTAL				908

East District

Tug. East Central	Liberata Soriano	09156063317	Rizal St. Tug. City	230
Gosi ES	Marlene C. Arago	09655806890	Gosi Tug. City	74
Dadda ES	Mary Rose Pattaui	09757743836	Dadda , Tug. City	32
Namabbalan IS	Evelyn M. Balisi	09279834271	Namabbalan Norte Tug. City	39
Tagga-Dadda ES	Gina Galano	09971785929	Tagga-Dadda Tug. City	25
Capatan IS	Nora Quilang	09156165002	Capatan, Tug. City	78
Libag IS	Melinda M. Sibal	09058186822	Libag Tug. City	98
TOTAL				576

Northeast District



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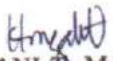
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Northeast CS	Sylvie Calubaquib	09969327339	Caggay Highway Tug. city	255
Carig Integrated School	Loida Badajos		Carig Sur, Tug. City	105
Larion Alto ES	Erlinda Lanag		Larion Alto Tug. City	53
Carig Norte ES	Laila Ferrer		Carig Norte, Tug. City	91
Larion Bajo ES	Lalaine Angoluan		Larion Bajo, Tug. City	64
Pengue-Ruyu ES	Monalisa Sevilla		Pengue, Tug. City	69
Balzain ES	Zaira Joy Suyu		Balzain, Tug. City	102
Linao ES	Fely Taguinod		Linao, Tug. City	150
TOTAL				889

North District

Tug. North CS	Jesselyn Beran	09363988009	Caritan Highway Tug. City	324
Caritan Norte ES	Irean Soriano	09264936312	Caritan Norte Tug. City	91
Bagay ES	Bibiana Coballes		Bagay Tug. City	126
Annafunan IS	Minelvy Agbugay	09355261540	Annafunan East Tug. City	223
Pallua ES	Jocelyn P. Tuan	09056059937	Pallua Norte, Tug. City	81
Atulayan ES	Parnel Tumaliuan	09151375505	Atulayan Norte, Tug. city	70
TOTAL				915
GRAND TOTAL	4 Districts			3288

Prepared by:


 LEILANI D. MANGABAT
 FOCAL PERSON



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INSPECTION AND ACCEPTANCE REPORT

Entity Name : Department of Education - AMD

Fund Cluster : OSEC

Supplier :		IAR No. :	
PO No./Date :		Date :	
Requisitioning Office/Dept. : AMD		Invoice No	
Responsibility Center Code : _____			
<i>Stock/ Property</i>	<i>Description</i>	<i>Unit</i>	<i>Quantity / Cost/ Total Amount</i>
TOTAL AMOUNT			

Date Inspected:

Inspected, verified and found in order as to quantity and specifications

Inspection Officer/Inspection Committee

Inspection Officer/Inspection Committee

Inspection Officer/Inspection Committee

Date Received :

Complete -

Partial (pls. specify quantity)

Supply and/or Property Custodian



REGION/DIVISION/DISTRICT: _____
 NAME OF SCHOOL: _____
 SCHOOL ID NO.: _____

SCHOOL-BASED FEEDING PROGRAM - MILK COMPONENT

LIST OF AUTHORIZED CONSIGNEES

NAME & DESIGNATION	TEL. NO.	MOBILE NO.	EMAIL ADD	SPECIMEN SIGNATURE
1 (School Head)				
2 (School Feeding Coordinator)				
3 (School Property Custodian)				

Note: This form shall be filled-up by School Drop-off points to be given to the NDA/Dairy Cooperative supplier on the first delivery of milk. Only authorized consignees are allowed to receive the goods.

PARENT'S CONSENT FORM FOR MILK FEEDING PROGRAM

Pangalan ng Paaralan		School ID	
Division		Rehiyon	

Mahal na magulang/ tagapangalaga,

Bilang bahagi ng pagtugon ng pamahalaan sa mataas na bilang ng mga batang mababa ang timbang, ang Kagawaran ng Edukasyon ay magsasagawa ng *Milk Feeding Program* sa mga mag-aaral na mababa ang timbang mula Kindergarten hanggang sa Baitang Anim (6) sa lahat ng mga pampublikong paaralan sa buong bansa. Ang gatas na ibibigay ay libre at walang bayad, hindi maaring iuwi, at ito ay dapat lamang inumin sa loob ng paaralan.

Kaugnay nito, hinihiling namin ang inyong pakikiisa na ibigay sa amin ang mga sumusunod na impormasyon patungkol sa inyong anak upang ang inyong anak/alaga ay mapabilang sa mga batang bibigyan ng gatas sa loob ng _____ () araw. Ngunit ang inyong anak/alaga ay maaring makaranas ng pagsakit panandalian ng tiyan at pagdumi pagkatapos uminom dulot ng tinatawag na "*Lactose Intolerance*" sa mga unang araw ng paginom ng gatas. Aming tinitiyak na ang gatas na ibibigay sa inyong mga anak/alaga ay bago at ligtas inumin.

Gumagalang,
Punongguro ng Paaralan

PAGSANG-AYON AT PAHINTULOT NG MAGULANG

Pangalan ng Bata			
Kapanganakan		Age	LRN
Class Adviser			Baitang
Pangalan ng Magulang o Tagapangalaga			

KASAYSAYAN NG SAKIT AT PAG INOM NG GATAS

- Anong gulang o edad huling uminom ng gatas ng inyong anak/alaga?
Taong gulang o edad _____
- Sa inyong obserbasyon, sumakit ang tiyan, dumumi o mga kakaibang naramdaman ang inyong anak pagka inom ng gatas?
[] Oo - mga sintomas _____
[] Hindi
- Ang inyong anak ay mayroong allergy sa gatas?
[] Meron
[] Wala

PAGBIBIGAY NG PAHINTULOT SA PAGESALI NG INYONG ANAK O ALAGA SA MILK FEEDING PROGRAM

(Lagyan ng tsek ang kahon sa ibaba)

- Oo, sumasang-ayon ako na mapasali ang aking anak sa Milk Feeding Program sa loob ng _____ () araw. Nauunawaan ko ang impormasyon tungkol sa gatas at ang kahalagahan ng paginom ng gatas ay makakabuti sa kalusugan at nutrisyon ng aking anak/alaga. Naipaliwanag nang mabuti ang mga impormasyon tungkol sa libreng gatas na isasagawa ng Kagawaran ng Edukasyon.
- Hindi ako sumasang-ayon na mapasali ang aking anak sa Milk Feeding Program.
Dahilan: _____

Buong Pangalan at Lagda ng

Magulang/Tagapag-alaga



REGION/DIVISION/DISTRICT: _____
 NAME OF SCHOOL: _____
 SCHOOL ID NO.: _____

SCHOOL-BASED FEEDING PROGRAM - MILK COMPONENT

LIST OF BENEFICIARIES				
Name	Grade & Section	Classification of Students in terms of Milk Tolerance (Please check one)		
		Without milk intolerance and will participate in milk feeding	With milk intolerance but willing to participate in milk feeding	Not allowed by parents to participate in milk feeding

Prepared by:

APPROVED BY:

School Feeding Coordinator

School Head