



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

September 8, 2020

DIVISION MEMORANDUM

No. 39, s. 2020

**OBSERVANCE OF HEALTH AND SAFETY PROTOCOLS IN ALL PUBLIC SCHOOLS
WITHIN THE SCHOOLS DIVISION OFFICE OF TUGUEGARAO CITY**

To: **Assistant Schools Division Superintendent**
Chief, Curriculum Implementation Division
Chief, Schools Governance Operations Division
Public Schools District Supervisors
Education Program Supervisors
All School Heads

1. Relative to DepEd Order No. 14, s 2020, Guidelines on the Required Health Standards in Basic Education Offices and Schools, this Office implements the following health and safety protocols in all public schools within the jurisdiction of the Schools Division Office of Tuguegarao City:

1.1 All schools should ensure the establishment of hand washing facilities along the main entrance of the school, and to be accessible to all teachers, learners, visitors and other individuals;

1.2 School Heads should ensure the provisions of footbath, alcohols, other sanitizers in offices, classrooms and other working areas being utilized;

1.3 The no face mask no entry policy must be strictly implemented. This policy should be posted in the main entrance of the school.

1.4 Schools must require all visitors and clients to undergo thermal scanning and the result should be properly recorded. For purposes of contact tracing, all visitors and clients are likewise required to secure and accomplish Covid-19 Risk Assessment Form (see attached sample) which should be filed accordingly;

1.5 Schools should adopt measures to strictly implement the conduct of thermal scanning and the accomplishment of the Covid-19 Risk Assessment Form.

1.6 All teaching and non-teaching personnel of the school who are 60 years old and above, pregnant women, those with immunodeficiency, comorbidities and other health risks as certified by medical practitioners, are not allowed to go to school;

1.7 Physical mass gatherings, meetings, conferences and the like, within the school premises, shall be limited only to fifty percent (50%) of the sitting or venue capacity.



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Doc Code:	FM-ORD-005	Rev:	00
As of:	July 2, 2018	Page:	1



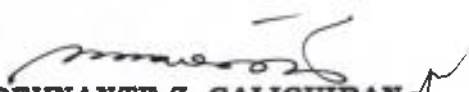
1.8 Schools should maintain cleanliness and proper sanitation of all offices and other working areas within the school premises.

1.9 No pupil/learner be allowed to assist and or participate in the printing, sorting and distribution of modules and other learning materials.

2. The above mentioned health and safety protocols does not supersede prior issuances from the Inter-Agency Task Force for Emerging Diseases (IATF), Department of Education, and the Local Government Unit of Tuguegarao City.

3. Along with the implementation of this Order, the School Governance and Operation Division (SGOD), through its Education Program Supervisor, Division Coordinators for Disaster Risks Reduction Management (DRRM), Health and Nutrition Section (HNS), and Physical Facilities shall closely monitor and validate schools' compliance to ensure the safety of learners and personnel.

4. For your information and strict compliance.


REYNANTE Z. CALIGUIRAN

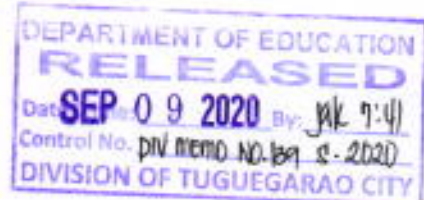
Assistant Schools Division Superintendent
OIC- Schools Division Superintendent

Encl: Covid19 Risk Assessment Form

Reference: MGCQ Guidelines

To be indicated in the Perpetual Index

Under the following subjects: SAFETY, HEALTH, PROGRAMS,
EDUCATION PROJECT, PLANS



SGOD/GMD/JPC/DRRM



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