

Department of Education

REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY Sand - 2020- 09-006

September 3, 2020

DIVISION MEMORANDUM No. |3[†]| , s. 20 20

SUBMISSION OF ANNUAL GENDER AND DEVELOPMENT (GAD) PLAN 2020 AND 1ST AND 2ND QUARTER GENDER AND DEVELOPMENT (GAD) ACCOMPLISHMENT REPORT

To: Division Chiefs
Public Schools District Supervisors

Elementary and Secondary School Heads

- 1. Pursuant to DepEd Order No. 63, s. 2012 re: Guidelines on the preparation of Gender and Development (GAD) Plans, Utilization of GAD Budgets and Submission of Accomplishment Reports and Joint Circular No. 2012-01 which requires government agencies, state universities and colleges (SUCs), government-owned and controlled corporations, local government units (LGUs) and other government instrumentalities to formulate and submit their annual Gender and Development (GAD) Plans and Accomplishments, this Office directs all schools to submit the following reports.
 - a. Gender and Development (GAD)plan and budget for fiscal year 2020;
 - Gender and Development (GAD) accomplishment report for 1st and 2nd Quarters
- 2. The templates to be utilized for the said reports can be downloaded at this link https://bit.ly/GADReportTemplates and reports are expected to be submitted not later than September 8, 2020 using this link bit.ly/GADReportSubmission.
- 3. For further clarification you may call Ms. Jane Marie D. Pagulayan, SEPS-HRD at 09362938910.

Immediate compliance with this memorandum is desired.

DIVISION OF TUGUEGARAO CITY

Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Sgod/gmd/jdp

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