



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

July 9, 2020

DIVISION MEMORANDUM

No. 100, s. 2020

ENROLMENT TRACKING OF GRADE 6 GRADUATES LAST SY 2019 - 2020

TO: Assistant Schools Division Superintendent
All Public Elementary School Heads

1. This is relative to DepEd Order No.008, s.2020 re: Guidelines on enrolment for SY 2020-2021 which was issued for implementation in the context of Public Health Emergency due to Covid-19.
2. This Office enjoins all School Heads to inform their Grade 6 advisers to follow up their pupils' enrolment status this coming school year 2020-2021 in their preferred schools.
3. School Heads must follow the template below and email soft copies to marlo.melad@deped.gov.ph for consolidation on or before July 15, 2020.

School:		
Name of Adviser:		
Section:		
Number of Graduates:		
List of Graduates SY:2019 - 2020	Enrolled (Name of School Enrolled)	Not Enrolled (Reason)
1.		
2.		
3.		
4.		
5.		

Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500

Telephone Nos.: (078) 844-7925; (078) 377-8805

Email Address: tuguegarao@deped.gov.ph

Website: depedtuguegarao.com

DEPARTMENT OF EDUCATION
DIVISION OF TUGUEGARAO CITY
Date/Time:
Control No.



Doc Code:	FM-HRD-006	Rev:	00
As of:	July 2, 2018	Page:	1

4. For information, guidance, and compliance.



REYNANTE Z. CALIGUIRAN

Assistant Schools Division Superintendent

Officer-In-Charge

Office of the Schools Division Superintendent ✓

Reference: D.O. 008,s 2020

To be indicated in the Perpetual Index
Under the following subjects:

Enrollment Learners Schools



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500

Telephone Nos.: (078) 844-7925; (078) 377-8805

Email Address: tuguegarao@deped.gov.ph

Website: depedtuguegarao.com



Doc Code:	FM-HRD-013	Rev:	00
As of:	July 2, 2018	Page:	2

