



Republic of the Philippines
Department of Education
Region II - Cagayan Valley
SCHOOLS DIVISION OF TUGUEGARAO CITY

May 5, 2020

DIVISION MEMORANDUM

No. 71, s. 20 20

SUBMISSION OF TRAINING PROPOSALS

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
All Others Concerned

1. Due to the impact of the global health crisis brought by the pandemic COVID-19, the education system is facing a number of uncertainties and challenges and must adjust to the so called "New Normal". To successfully overcome this new situation and to ensure that the best education will still be made available to the learners, teachers and all others involved in the attainment of this goal should continuously be capacitated to the new platform of teaching deliveries.
2. Relative to this, this Office through the Human Resource Development Section, is requiring all program managers to submit their training proposal not later than May 15, 2020. It is understood that due to the policies on physical distancing being implemented by the government, mass gathering of participants will not be possible, hence, the online learning modality shall be adopted by all program managers in the conduct of all trainings.
3. Training managers are therefore advised to submit complete documents of their training proposals using the usual templates required by ISO such as: the training proposal itself, list of participants, learning facilitators' profile, budget proposal and training matrix. Please send the soft copy to jane.pagulayan@deped.gov.ph or kristine.lappay@deped.gov.ph.
4. Attached is the Approved Training Calendar for your reference. Trainings which were not conducted in their original schedules due to this pandemic may still be conducted using the modality provided above.



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 844-7925; (078) 377-8805
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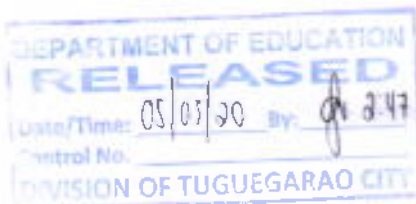
5. For immediate dissemination and compliance.


REYNANTE Z. CALIGUIRAN

OIC, Schools Division Superintendent
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:
DIGITAL EDUCATION
ONLINE TRAINING

SGOD/gmd/jdp



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