



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

May 4, 2020

DIVISION MEMORANDUM

No. 70, s. 2020

CONDUCT OF GRADUATION CEREMONIES FOR SCHOOL YEAR 2019-2020

To : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, School Governance Operations Division
Unit/Section Heads
Public School District Supervisors
Planning Officer
Elementary and Secondary School Heads

1. In view of the present situation where our Region is still under the General Community Quarantine (GCQ), the usual program for the conduct of the graduation ceremonies for our graduating pupils/students is not possible at this time. However, this office would like that our graduating pupils/students will still be accorded due recognition despite this situation.
2. To make this possible, the following guidelines/protocols will be implemented in all public schools within the jurisdiction of the Schools Division Office of Tuguegarao City in the conduct of a simple but very meaningful graduation ceremonies without violating the existing rules, policies and other issuances being implemented by the Inter-Agency Tasks Force (IATF) on infectious Diseases, the Department of Education, and the Local Government Units:
 - a. Schools **may** conduct graduation ceremonies, after due consultation with parents using the social media platform;
 - b. Schools should prepare a Video of the graduation ceremonies to be uploaded **only** in the official Facebook page of the school;
 - c. Video conferencing or any live interactions with all the personalities involved in the said activity will not be allowed;
 - d. School Heads should first seek the consent of the pupils/students and or their parents before uploading their pictures, names and other information concerning them so as not to violate the data privacy law;
 - e. Schools should observe austerity measures and strictly implement the no collection policy; and
 - f. Schools should strictly observe the protocols, rules, policies and other issuances being implemented by the Inter-Agency Task Force (IATF), the Department of Education, and the Local Government Units relative to the Extended Community Quarantine (ECQ) and General Community Quarantine (GCQ).



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500

Telephone Nos.: (078) 844-7925; (078) 377-8805

Email Address: tuguegarao@deped.gov.ph

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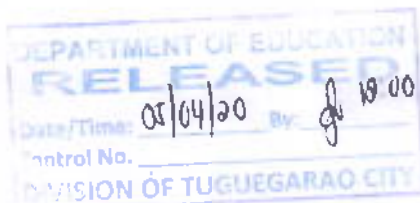
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3. All schools should design a simple video program for graduation to be uploaded in the Facebook page of the school in the following order:
 - a. Presentation of the candidates for graduation, by the school head;
 - b. Confirmation of the candidates by the Schools Division Superintendent or his duly authorized representatives;
 - c. Calling of the names of the graduating pupils/students - by the school head/adviser
 - d. Message of the Schools Division Superintendent (School ICT Coordinators should coordinate with Mr. Jayson Babaran for this purpose)
4. This office will be assigning representatives to represent the Schools Division Office for the Confirmation of the Candidates (please see attached list).
5. For dissemination and strict compliance.

REYNANTE Z. CALIGUIRAN
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

To be included in the Perpetual Index
Under the following subjects:

Activities
Competition
School
Students



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Authorized Representatives of the Schools Division Office of Tuguegarao City to confirm the graduations of the candidates

No	School	Representative
1.	Reynante Z. Caliguiran	Cagayan National High School
2.	Reynante Z. Caliguiran	Tuguegarao City Science High School
3.	Jesus B. Maggay	Linao National High School
4.	Jesus B. Maggay	Cataggaman National High School
5.	Estela S. Cabaro	Gosi High School
6.	Estela S. Cabaro	Tuguegarao East Central School
7.	Gina M. Durian	Tuguegarao Northeast Central School
8.	Gina M. Durian	Tuguegarao West Central School
9.	Ventura R. Durian	Tuguegarao City West High School
10.	Atty. Jeremy Jones Maramag	Tuguegarao North Central School
11.	Noli Abrigo	Annanfunan Elementary School
12.	Jessica Castaneda	Palua Elementary School
13.	Josephine Gammad	Bagay Elementary School
14.	Cora Pattaguan	Atulayan Elementary School
15.	Myrna Q. Adduru	Caritan Elementary School
16.	Vissia Asuncion	Catggaman Elementary School
17.	Ronie Arellano	San Gabriel Elementary School
18.	Edwin N. Catulin	Ugac Elementary School
19.	Aileen Ibanez	Pardo Elementary School
20.	Grace Abana	Catggaman Nuevo Elementary School
21.	Eduardo Balubal	Buntun Elementary School
22.	Jane Marie Pagulayan	Linao Elementary School
23.	Yolanda Pagulayan	Carig Integrated School
24.	Marlo Melad	Pengue-Ruyu Elementary School
25.	Dahlia Balabbo	Carig Elementary School
26.	Juana Castillo	Larion Bajo Elementary School
27.	Joel Daquioag	Larion Alto Elementary School
28.	Aida Talamayan	Balzain Elementary School
29.	Visitacion Layugan	Capatan Elementary school
30.	Arnold Quizzagan	Libag Elementary School
31.	Charry Dela Cruz	Gosi Elementary School
32.	Catalina Tuppil	Dadda-Tagga Elementary School
33.	Randall Talamayan	Dadda Elementary School
34.	Diana Doldolea	Namabbalan Elementary School



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