



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF TUGUEGARAO CITY

Sgod- 00-038

February 19, 2020

**DIVISION MEMORANDUM**

No. 050, s. 2020

**1<sup>st</sup> QUARTER NATIONAL SIMULTANEOUS EARTHQUAKE DRILL and  
CONDUCT OF HAZARD MAPPING**

To: **Assistant Schools Division Superintendent**  
**Chief, Curriculum Implementation Division**  
**Chief, Schools Governance Operations Division**  
**Public Schools District Supervisors**  
**Education Program Supervisors**  
**All Public and Secondary School Heads**

1. In adherence to the approved schedule of the 2020 **1<sup>st</sup> Quarter Simultaneous Earthquake Drill** which is scheduled on March 12, 2020 at exactly 2:00pm, this Office expects the following to be undertaken:
  - a. Actual conduct of the earthquake drill, to include fire with injury scenario during a mock-drill, and demonstration on how to use a fire extinguisher and or other alternative fire suppressant;
  - b. All learners, teachers and other school personnel should participate in the conduct of the earthquake drill; and
  - c. For practical test of communication flow during any occurrences, all School Heads are advised to document the conduct of the drill and send the copy at [records.tuguegarao@deped.gov.ph](mailto:records.tuguegarao@deped.gov.ph) and a video document to the link [deped.in/1stPagvanig2020](https://deped.in/1stPagvanig2020), immediately after the drill for posting by IT Officer in the SDO Official Webpage.
2. For the Division Office proper, the following are assigned to conduct hazard mapping to identify all possible sources of hazards within this office and submit their findings to Mr. Jiosen P. Callo for consolidation:
  - a. Mary Jane Cleofe Torres



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500  
Telephone Nos.: (078) 844-7925; (078) 377-8805  
Email Address: [tuguegarao@deped.gov.ph](mailto:tuguegarao@deped.gov.ph)  
Website: [depedtuguegarao.com](http://depedtuguegarao.com)

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- b. Eduardo Balubal
- c. Marlo Melad
- d. Ronnie Arellano
- e. Marlowe Santos
- f. Ventura Durian
- g. Ronelyn Villamin
- h. Jiosen Callo

3. For information, reference and strict compliance

  
**REYNANTE Z. CALIGUIRAN**

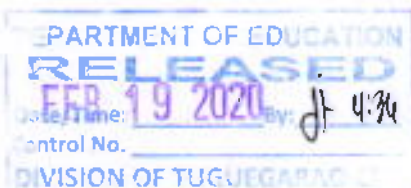
Assistant Schools Division Superintendent  
OIC- Schools Division Superintendent

Encl:

Reference: OUA MEMO 12-0120-0582  
DO 21, 2015

To be indicated in the Perpetual Index  
Under the following subjects:  
SAFETY, PROGRAMS, EDUCATION  
PROJECT, PLANS

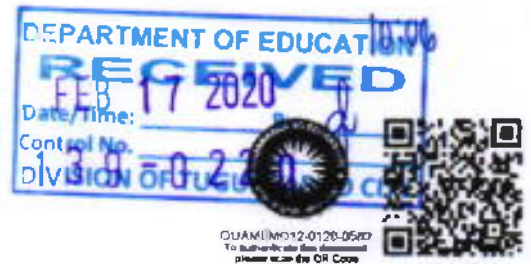
SGOD/DRRM/GMD/JPC



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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO** 12-0120-0582  
**MEMORANDUM**  
20 January 2020

**For: Secretary Leonor Magtolis Briones**  
**Undersecretaries**  
**Assistant Secretaries**  
**Regional Directors and BARMM Education Minister**  
**Bureau and Service Directors**  
**School Division Superintendents**  
**Public Schools Concerned**

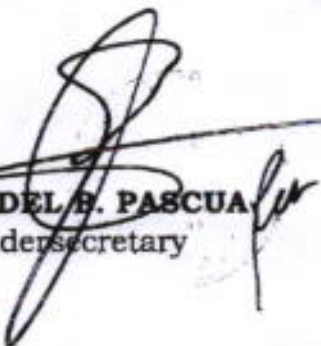
**Subject: REITERATION ON THE SCHEDULE FOR THE CONDUCT OF**  
**THE 1<sup>ST</sup> QUARTER NATIONWIDE SIMULTANEOUS**  
**EARTHQUAKE DRILL**

In relation to the approved NDRRMC Memorandum no. 02, s. 2020 "Conduct of the CY 2020 First Quarter Nationwide Simultaneous Earthquake Drill", all offices across all levels and schools are enjoined to participate in the conduct of the 1<sup>st</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSED) on 12 March 2020 at 2:00PM.

For the safety of our learners, schools are authorized to adjust the time of the conduct of the drill to avoid too much exposure from heat which may be harmful to our learners and personnel.

Proper documentation and post-activity evaluation of said drill are required. All field offices are advised to make necessary preparations to ensure that the required reports are submitted on time (**Annex A**).

For strict compliance.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



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of Major Programs

**Office of the Undersecretary for Administration (OUA)**

*[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (BLSS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]*

Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: +63286337203, +63286376207  
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depeditayo

**Annex A. Submission Guidelines for the Memorandum on the Conduct of the 2020 Quarterly Nationwide Simultaneous Earthquake Drills (NSED)**

All schools, school division offices, and regional offices should thoroughly follow the guidelines below; non-compliance is tantamount to non-acceptance of said reports.

1. School DRRM Coordinators will submit the reports with pictures to respective Division DRRM Coordinators not later than two (2) days after the quarterly NSED.
2. Division DRRM Coordinators will consolidate NSED reports and pictures from School DRRM Coordinators and will submit only to respective Regional DRRM Coordinators copy furnish their respective Schools Division Superintendent not later than 10 days after the quarterly NSED copy furnish DRRMS through [drmo+NSED2020@deped.gov.ph](mailto:drmo+NSED2020@deped.gov.ph).
3. Regional DRRM Coordinators will consolidate NSED reports and pictures from Division DRRM Coordinators and will submit to the DRRMS copy furnish their respective Regional Directors. Consolidated reports regarding the documentation and analysis of the Quarterly NSED must be submitted to [drmo+NSED2020@deped.gov.ph](mailto:drmo+NSED2020@deped.gov.ph) not later than 20 days after the quarterly NSED.
4. Cut-off time for all deadlines will be at 5:00 PM.
5. Regional DRRM Coordinators should use the naming convention below for emails:

**[CY 2020 1QNSD] Report\_<Region>**



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