



Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

January 31, 2020

DIVISION MEMORANDUM

No. 031, s. 20 20

**PREPARATION FOR 2020 NATIONAL SCHOOLS PRESS CONFERENCE (NSPC)
 END-PROGRAM EVALUATION**

**To: Assistant Schools Division Superintendent
 SGOD and CID Chiefs
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 School M&E Coordinators
 School IT Coordinators
 All Concerned**

1. In preparation for the 2020 National Schools Press Conference (NSPC) online End-Program Evaluation, all schools in-charge of billeting are directed to prepare the following:

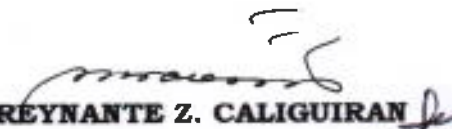
- a. at least 20 computer units (or computer units available in the school/computer laboratory);
- b. stable wi-fi connection; and,
- c. printed copies of the evaluation links to be posted on conspicuous places.

2. All School IT and M&E Coordinators are enjoined to secure the equipment to be used for the online evaluation.

3. School M&E Coordinators are also requested to conduct and collect the program evaluation tools prepared by the Division Office to be consolidated and interpreted by the SGOD M&E Unit.

3. The Division IT Officer and the Senior Education Program Specialist for Monitoring and Evaluation will visit the billeting schools on February 3-4, 2020 to determine the readiness of the schools, and other concerns on online evaluation.

4. For information and compliance.


REYNANTE Z. CALIGUIRAN

Assistant Schools Division Superintendent
 OIC- Office of the Schools Division Superintendent *JZ*

SGOD/ SMME/GMD/ACI



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