



Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF TUGUEGARAO CITY

January 13, 2020

DIVISION MEMORANDUM

No. 015, s. 2020

**INTENSIFICATION ON THE IMPLEMENTATION OF THE
 MONTHLY CHARACTER TRAIT**

**To: CID AND SGOD CHIEFS
 UNIT HEADS
 EDUCATION PROGRAM SUPERVISORS
 PUBLIC SCHOOLS DISTRICT SUPERVISORS
 SCHOOL HEADS, PUBLIC ELEMENTARY/SECONDARY**

1. The Character First Council has conducted a meeting re: Implementation of this year's Monthly Character Trait last December 19, 2019 at the Office of the City Mayor, Carig, Tuguegarao City.
2. The Monthly Character Trait is aligned to the Project FACE (Functional Approach to Character Education) which aims to capture the importance of character and serves as a basis for all our actions and policies. With this, it is deemed necessary that the monthly character trait shall be integrated in the teaching-learning process across learning areas. Also, monthly awarding and recognition shall be done to the teaching and non-teaching personnel, pupils/students who exemplify and model the character trait for the month.
3. In view of this, schools shall use the module Project RD ELC (Region 02 Development: Empowering Learners Character) as a supplemental instructional material in teaching Edukasyon sa Pagpapakatao for Key Stage 1 learners.
4. In addition to this, all schools are enjoined to hang a 2x3 ft. portrait tarpaulin every month, from January to December of the character trait in any conspicuous place, this shall be charged to local funds subject for usual accounting and auditing rules and regulation.



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Doc Code:	FM-ORD-005	Rev:	00
As of:	July 2, 2018	Page:	1



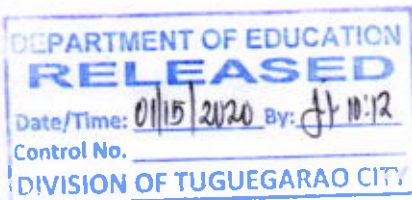
5. Attached is the list of the 2020 Monthly Character Trait for reference. Kindly submit a monthly report as to the implementation in hard and soft copy to emma.javier@deped.gov.ph
6. For information, guidance and appropriate action.


REYNANTE Z. CALIGUIRAN

Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent *my*

Encl: 2020 MONTHLY CHARACTER TRAIT LIST
Reference: DM 149, S, 2019

To be indicated in the Perpetual Index
Under the following subjects:
VALUES EDUCATION
cid/es/lou



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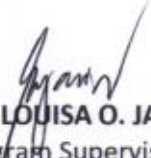


2020 LIST OF MONTHLY CHARACTER TRAIT

<p style="text-align: center;">JANUARY - PUNCTUALITY</p> <p>“Showing esteem for others by doing the right thing at the right time.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> • Be at the right place at the right time • Prepare for unexpected delays • Do my work ahead of time • Plan a daily schedule and keep it • Not fall into the trap of “just one more” 	<p style="text-align: center;">JULY- INITIATIVE</p> <p>” Recognizing and doing what needs to be done before I am asked to do it.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> • Do what is right before being told • Not put off until tomorrow • Contribute to the success of the whole team • Be a part of the solution rather than the problem • Look for ways to help others
<p style="text-align: center;">FEBRUARY – CREATIVITY</p> <p>“Approaching a need, a task, or an idea from a new perspective.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> • Use my talents for good • See things from more than one perspective • Use principles to solve problems • Learn all I can • Look for new ways to be a person of character 	<p style="text-align: center;">AUGUST – JOYFULNESS</p> <p>“Maintaining a good attitude, even when faced with unpleasant conditions.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> • Look for good in all things • Smile at adversity • Not give in to discouragement • Not allow my emotions to rule my mind • Take time out of every day to laugh and to sing
<p style="text-align: center;">MARCH – CAUTIOUSNESS</p> <p>“Knowing how important right timing is in accomplishing right actions.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> • Think before I act • Follow safety rules • Ask permission • Talk at the right time • Look out for danger 	<p style="text-align: center;">SEPTEMBER – SECURITY</p> <p>“Structuring my life around that which cannot be taken away or destroyed.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> • Not worry or fret • Look to my authorities for protection • Correct unsafe conditions • Find peace of mind in a clear conscience rather than personal comfort • Not meddle in the concerns of others
<p style="text-align: center;">APRIL – HOSPITALITY</p> <p>“Cheerfully sharing food, shelter or conversation to benefit others.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> • Welcome visitors • Make others feel important • Prepare for guests • Gladly share my things • Not expect anything in return 	<p style="text-align: center;">OCTOBER – FLEXIBILITY</p> <p>“Willingness to change plans or ideas according to the direction of my authorities.”</p> <p>Action Steps:</p> <ul style="list-style-type: none"> • Not get upset when plans change • Respect the decisions of my authorities • Not to be stubborn • Look for good in changes • Not compromise what is right
<p style="text-align: center;">MAY – ATTENTIVENESS</p> <p>“Showing the worth of a person or task by giving my undivided concentration.”</p>	<p style="text-align: center;">NOVEMBER – HONOR</p> <p>“Respecting those in leadership because of the higher authorities they represent.”</p>

<p>Action Steps:</p> <ul style="list-style-type: none"> • Look at people when they speak to me • Ask questions if I don't understand • Sit or stand upright • Not draw attention to myself • Keep my eyes, ears, hands, feet and mouth from distractions 	<p>Action Steps:</p> <ul style="list-style-type: none"> • Be attentive to those who lead me • Show loyalty to my authorities • Speak only the truth • Obey cheerfully • Give place to those who are older or hold positions of prominence
<p style="text-align: center;">JUNE – GENTLENESS</p> <p>"Showing consideration and personal concern for others."</p> <p>Action Steps:</p> <ul style="list-style-type: none"> • Show good manners • Reject violence as a solution to my problems • Look for ways to ease the pain of others • Not annoy or irritate others • Be a peacemaker 	<p style="text-align: center;">DECEMBER – BENEVOLENCE</p> <p>"Giving others' basic needs without having as my motive personal reward."</p> <p>Action Steps:</p> <ul style="list-style-type: none"> • Be sensitive to the needs of others • Give freely without expecting anything in return • Not hoard things for myself • Not profit from the misfortunes of others • Give more as I get more

Prepared by:


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